

IEEE EDITORIAL STYLE MANUAL

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I. INTRODUCTION

A. Purpose of Manual

This style manual provides general editing guidelines for IEEE Transactions, Journals, and Letters. For guidance in grammar and usage not included in this manual, please consult *The Chicago Manual of Style*, published by the University of Chicago Press.

B. IEEE Transactions Editing Philosophy

The IEEE's responsibility in editing papers for the Transactions is not to make any determination on or do any editing of the technical content of the papers we work with, but is instead to render the work as readable, grammatically correct, and as consistent with IEEE style as possible.

Since we are concerned with the IEEE house style, the author's style of writing is not changed. A mechanical edit to correct or question grammatical errors is done, obvious inconsistencies or omissions, spelling, and punctuation are fixed. Since we work with highly technical text, extensive formatting of mathematical material is also done.

Some manuscripts require closer editing than others. Some papers, for example, are from authors unfamiliar with the English language. Authors with questions or requiring assistance with the English language may visit http://www.ieee.org/publications_standards/publications/authors/authors_journals.html. Often, an IEEE Staff Editor must determine how to correct a grammatical error or in decide what can be safely changed or corrected without altering the author's original meaning. Because of the highly technical nature of the material we deal with, and because of our often limited understanding of that material, it is especially important that Staff Editors do not risk making any unnecessary changes or any that may affect the author's meaning.

Sometimes there are cases where it is simply not possible to decipher an author's meaning or to find a way to correct a sentence. In these cases, a judgment is made either to query the author on the proof about the passage in question, to directly contact the author, or in rare cases, to work with the Transactions Editor or Guest Editor to clarify the material.

C. Different Models of Editing

There are several different models of editing.

- *Fully edited articles*: These papers are edited and follow the IEEE Transactions/Journal style.
- *Moderately edited articles*: These articles are minimally edited. The abstract, first footnote, figure captions, and biographies are edited to style. The references are checked for accuracy and completion.
 - Excludes:
 - Editing text for grammar, punctuation, spelling or style
 - Includes Editing of:
 - Abstracts
 - Bios
 - Callouts & art captions
 - Ensures accuracy of:
 - Article metadata
 - Automated spell check
 - Reference validation
 - Also includes:
 - Author proofs & alterations

D. Preprinting (Pre-edit Rapid Posting)

Preprinting is a term used to define the process of posting an author-submitted PDF of his/her manuscript online on the IEEEExplore site. This is done within a day or two of receipt at the IEEE. The author is required to include a signed copyright form with their submission package. If the form is not provided, the paper cannot be preprinted. On Xplore, it appears under "Early Access." This version of the paper has been accepted for publication by IEEE, but

has not yet been edited and may not have been assigned to a print issue. A paper that has been preprinted is considered published.

E. Rapid Posting (Post-edit Rapid Posting)

Rapid Posting is a term used to define the process of posting the author-approved edited version online. This is done within 3 weeks of receipt at the IEEE for a fully edited article, and within 2 weeks of receipt for a moderately edited article (see section I-C for explanation). The running head will contain only the publication title. The page numbers would contain generic numbers (e.g., 1 – 10). On IEEEXplore, the article appears under “Early Access” till it is assigned to an issue. Once the article is assigned to a print issue, the article is paginated, and the running head is “opened up” and will contain the volume, issue, month, and year.

F. Continuous Pagination

In a continuously paginated journal, each individual article goes through the entire workflow process, is assigned an issue, real-time page numbers, and finally posted to Xplore at the issue level. These articles may already be either pre-printed or rapid posted, not both. **Note:** Once the paginated article is on Xplore, no changes to the content or page layout may occur.

The running head should not indicate a month till the very end of the process. (Note to staff: The <proddate> tags for “first publication and current version...” are suppressed till author review, and unsuppressed prior to final posting to Xplore.)

- **Print Collections** — In addition, several journals have *Print Collections*. A print collection is a literal collection of online issues collected into one print edition. For this reason, additional concerns must be taken into considering when paginating. Each online issue will contain an Index of Contents listing of the papers in the issue. Due to postal requirements, in a print collection, a blank page **MUST** precede the Index of Contents in subsequent issues. The first article must begin on a verso page. Therefore, if the last page of one print collection ends on an even number (left-hand side), **TWO** blank pages must be left in order to start the next issue on the right-hand side.
- In Print Collections, the front cover will contain information reflecting the pages on which the Index of Contents will appear in each issue. Staff may refer to the “Table of Contents (ToC)” section for more information.
- Some publications may also choose to include a graphic on the front cover. Staff may refer to the ToC section for more detail.

G. Article Numbering

Article numbers are applied under the continuous pagination model. The articles are assigned article numbers and are final prior to being posted to Xplore in the appropriate issue in which they are to appear. In the 7-digit article number, the first two digits within the subject category, the following three digits are the sequence number (for the year), and the last two are the page count. Example: 5701712. See References section for citation.

H. Public Access

If the government agency that funded this paper requires that the paper be deposited in an institutional repository in order to be made publicly available (there is not a consistent policy among government agencies), the author should comply with the requirement and submit the paper. We will send the author the paper as accepted for publication, in PDF format through the Author Gateway, once the paper has been finalized. This is the version the author should submit to the institutional repository. IEEE requires that the paper not be deposited before 12 months from the date of publication of the paper, unless the agency policy is different.

I. Open Access

Open access (OA) means unrestricted online access to peer-reviewed scholarly research. There are two ways to make an article openly available: 1) through author self-archiving in an OA repository, also known as 'green' OA, or 2) through publishing in an open access journal, known as 'gold' OA.

With green OA, authors publish in any journal and then self-archive a version of the article for *gratis* public use on the author's personal web site, on a server operated by the author's employer, or on a server operated by an approved not-for-profit third party. IEEE allows its authors to follow mandates of agencies that fund the author's research by posting accepted versions of their articles in the agencies' publicly accessible repositories.

With gold OA, authors publish in Open Access journals, which provide immediate, free access to all of their articles, usually on the publisher's website. ("Hybrid" gold OA journals are subscription journals that provide gold open access only for those individual articles for which their authors (or their author's institution or funder) pay an article processing charge.

J. Creative Commons Attribution (CC BY)

Some funding agencies require that authors use specific publication licenses in place of a traditional copyright transfer if a portion of their grants are to be used to pay article processing charges (APCs). Two such funding agencies are the Wellcome Trust and the Research Councils of the United Kingdom (RCUK), both of which require authors to use the CC BY license. In addition, some authors whose work has not been supported by such funding agencies also want to use the CC BY license. In either case, these authors should explicitly declare their interest in having their papers published under a CC BY license to IEEE staff editors upon submitting their manuscripts.

Interested authors may also e-mail a request to copyrights@ieee.org. The e-mail should declare the author(s) interest in submitting their manuscripts under a CC BY license and should also provide basic information about the manuscript (e.g., author names, article title and IEEE publication title to which the manuscript is being submitted). Authors who need to satisfy their funding agency's specific requirement(s) should also identify the specific agency. The IEEE IPR Office will respond with an acceptance letter indicating that the use of the CC BY license has been approved.

II. EDITING PRINCIPLES

The sections of a paper should generally be edited in the following order:

- 1) Title Page (including paper title, byline, membership, first footnote including Digital Object Identifier (DOI) information, running head, and copyright line)
- 2) Abstract, must be one paragraph, and no more than 250 words. A minimum of 150 words are suggested, but not mandatory.
- 3) Index Terms
- 4) Nomenclature (optional)
- 5) Introduction
- 6) Body of Paper
- 7) Conclusion
- 8) Appendix(es)
- 9) Acknowledgment
- 10) References
- 11) Figure and Table Captions
- 12) Photos and Biographies

A. Editing the Parts of a Paper

Paper Title

In the paper title, capitalize the first letter of the first and last word and all nouns, pronouns, adjectives, verbs, adverbs, and subordinating conjunctions (*If, Because, That, Which*). Capitalize abbreviations that are otherwise lower case (i.e., use DC, not dc or Dc) except for unit abbreviations and acronyms. Articles (*a, an, the*), coordinating conjunctions (*and, but, for, or, nor*), and most short prepositions are lower case unless they are the first or last word. Prepositions of more than three letters (*Before, Through, With, Versus, Among, Under, Between, Without.*) should be capitalized. Example:

- Nonlinear Gain Coefficients in Semiconductor Lasers: Effects of Carrier Heating
- Self-Pulsation in an InGaN Laser $\frac{1}{m}$ Part I: Theory and Experiment

Byline and Membership Citation

Check authors' names against biographies and editorial correspondence (compare to *IEEE Membership Directory* listing if necessary). Use the longest and most complete name given in either the biography or byline. Use the same information in both places. Always defer to the author's wishes if changes are made in the proof stage. Nicknames are not allowed in the byline, but may be included in the biography. Examples:

C.-Y. Chen, *Member, IEEE*, K. S. Snyder, Jr., *Fellow, IEEE*,
and J. Fortunato, III, *Senior Member, IEEE*

Mohammed Z. Ali, *Member, IEEE*, and Murat Torlak, *Fellow, IEEE*

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IEEE Membership Grades

Student Member, Graduate Student Member, Associate Member, Member, Senior Member, Fellow, Life Associate Member, Life Member, Life Senior Member, and Life Fellow. The highest grades other than Affiliate Members are listed in the byline. All grades are listed in the biography. Life Members carry the highest previous grade in their byline.

NOTE: Affiliate Members are not considered members for the purposes of the byline and biography. An affiliate of an IEEE Society is not an IEEE member, but rather an individual who has been admitted by a

Society with the special rights and privileges of that particular organization within the IEEE. In general, an affiliate must have attained stature in a related scientific and technical field, comparable to that for IEEE membership.

Invited Paper

If the EIC notes that a paper is an Invited Paper either directly on the hard copy, on the table of contents, or elsewhere, use an Invited Paper line between the byline and the text of the paper. Insert a 12-pt. space between the byline and the words “(*Invited Paper*).” Also be sure to include the Invited Paper line directly after the title on the table of contents. Example in a byline:

Shadow Codes and Weight Enumerators

Steven T. Dougherty, *Fellow, IEEE*

(*Invited Paper*)

Example in a table of contents:

Shadow Codes and Weight Enumerators (*Invited Paper*) S. T. Dougherty 24

Running Heads

Transactions contain two types of running heads: issue and author. Running heads appear in 7-pt. capitals.

Issue Running Heads appear on all left-hand (verso) pages of full length papers, on all first pages of full length papers, and on both left and right pages of all other types of papers. Issue running heads consist of the full name of the Transactions, volume number, issue number, month, and year. Note that the volume number of a Transactions increases by one at the start of every calendar year. The format used is as follows:

IEEE TRANSACTIONS ON IMAGE PROCESSING, VOL. 23, NO. 3, MARCH 2014

Author Running Heads appear on all right-hand (recto) pages of full length papers (except the first page of papers). The author running heads are written by Staff Editors and should appear on the author’s proof. Guidelines for writing author running heads are as follows.

- Use only the most important words; it should be the gist of the title.
- For a very long title, try to find the critical phrase or phrases.
- Frequently, it is possible to eliminate adjectives completely.
- If units of measure, chemical compounds, mathematical terms, etc., must be included in the running head, set the use of lower case as determined by IEEE style.
- Use 7-pt. caps for all author names, e.g., SMITH, DIBENEDETTO, MCLEAN
- Do not include Jr., Sr., III, etc., in running heads.
- Do not exceed one line.

The format used for author running heads is as follows:

For one author:

SPINA: MODELING OF HIGHLY EFFICIENT GRATING FEEDBACK

For two authors:

BONIFAS AND RICCARDELLA: DYNAMICS OF AlGaAs SEMICONDUCTOR LASERS

MACGREGOR AND GROVER: ROUTING OF TRANSPORT NETWORK DEMANDS $\frac{1}{m}$

Note: Parts, e.g., part I, is written only as “I” in the running head, preceded by an emdash. The subtitle is **not** included.

For three or more authors: ANDERSEN *et al.*: DYNAMICAL MODEL OF DC WAVEGUIDE LASERS

Copyright Lines

Authors of non-OA articles must sign and return the IEEE Copyright Form before their paper is published (either online or in print). A paper is considered published on the date it appears on *IEEEExplore* (this includes pre-prints, rapid posts). The section of the form signed determines the type of copyright line used.

There are several different types of copyright lines used in Transactions papers.

The *IEEE copyright line* is by far the most commonly used line. The IEEE copyright line Copyright Clearance Center Code (or CCC code) is used at all times whenever the “A” section of the IEEE copyright form has been signed by the author. The author’s signature on the “A” section of the IEEE copyright form and use of the IEEE copyright line indicate IEEE ownership of the paper’s copyright.

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The first two sets of four numbers (separated by an hyphen) in the line are the ISSN code for the Transactions (also found on the front cover of the printed book). (Note: the price information was omitted in 2013. This appeared before the copyright symbol representing the amount the IEEE charges per copy when permission is granted to use IEEE copyrighted material.) Last on the line is a circled copyright symbol followed by the full year of publication and the identifier “IEEE.”

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The *U.S. Government copyright line* is used when the “B” section of the copyright form is signed and all the authors of a paper are U.S. government employees and prepared the paper as part of their job. The U.S. Government line reads:

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Rapid posted/pre-printed papers: If you are posting papers in 2013 for a print issue in 2014, please note the year in the copyright line **MUST** be the year of online publication. Also, note the copyright line (year) information will **NOT** change when the article is printed in 2014.

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Not in every case. The standard document for an author to authorize publication of an article supported by an article processing charge (APC) is the IEEE Open Access Publishing Agreement (OAPA). This form transfers copyright to IEEE, while assuring that IEEE will make the article freely available to all visitors to IEEE *Xplore*. The OAPA gives IEEE full authority to resolve any complaints of abuse (such as plagiarism) of the authors' content.

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Q: What if the authors choose both OAPA and are also US Government employees? Which copyright form do they sign?

ANS: Section (2) of the OAPA copyright form.

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Authors who choose to submit their manuscripts under a CC BY license, or whose research has been supported by any funding agency and are required to submit their manuscripts under a CC BY license, will need to provide a letter or e-mail to the editorial staff or the IEEE Intellectual Property Rights Office, in which they must clearly state their interest in submitting their manuscript under a CC BY license. The letter must also provide basic information about the manuscript (e.g., author names, article title, and IEEE publication title to which the manuscript is being submitted). Authors will receive an acceptance letter indicating that the CC BY license has been approved.

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First Footnote

The first footnote (or the author affiliation paragraph) is made up of three paragraphs. This footnote is not numbered. All other footnotes in the paper are numbered consecutively. Do not use asterisks or daggers.

An example follows:

Manuscript received April 27, 2012; revised September 18, 2012; accepted July 25, 2013. Date of publication August 15, 2013; date of current version September 09, 2013. This work was supported by a grant of the Romanian National Authority for Scientific Research, CNCS UEFISCDI, under Project PN-II-ID-PCE-2011-3-0566.

The authors are with the National Institute for Lasers, Plasma and Radiation Physics, Plasma Physics and Nuclear Fusion Laboratory, 077125 Bucharest-Magurele, Romania (e-mail: florin.gherendi@infim.ro; mnistor@infim.ro; mandache@infim.ro).

Color versions of one or more of the figures are available online at <http://ieeexplore.ieee.org>.

Digital Object Identifier 10.1109/JDT.2013.2278036

The first paragraph of the first footnote contains the *received* and (possibly) *revised* dates, followed by the *accepted* date of the paper. When a paper has more than one revised date, list all the dates given. Effective June 2008, it also contains the *two additional online published dates*. The first date identifies the date of publication, i.e., when the “single article” version is posted on Xplore (either preprint or rapid post—ePub date); the second date identifies when the “final, paginated” version (date of current version—predicted online date) is posted on Xplore.

China-affiliated authors may request the name of the corresponding author to be listed in the first footnote. This is added in italics at the very end of the first paragraph. See examples of various footnotes below.

Manuscript received May 2, 2011; revised September 9, 2011; accepted October 12, 2011. Date of publication November 29, 2011; date of current version March 7, 2012. This work was supported by the National Basic Research Program (973 program) of China under Grant 2012CB619302 and Grant 2011CB301903, by the National High Technology Research and Development Program (863 program) of China under Grant 2011AA03105, and by the Innovative Doctoral Student Training Program in Sun Yat-sen University. (*Corresponding authors: Jessie Y. C. Chen; Shiyuan Fan.*)

Manuscript received April 27, 2012; revised September 18, 2012; accepted July 25, 2013. Date of current version September 09, 2013. This work was supported by the UEFISCSU under Grant PN-II 65/01.10.2007 and Grant PN-II 331/01.10.2007. The associate editor coordinating the review of this manuscript and approving it for publication was Prof. Vesa Valimaki. (*Corresponding author: Jun Ming.*)

Equally contributed authors: In some case, the authors may request credit be given to specific authors who have contributed equally to the work. This is added in italics at the very end of the first paragraph before the corresponding author. See example of a footnote below.

Manuscript received May 2, 2011; revised September 9, 2011; accepted October 12, 2011. Date of publication November 29, 2011; date of current version March 7, 2012. This work was supported by the National Basic Research Program (973 program) of China under Grant 2012CB619302 and Grant 2011CB301903, by the National High Technology Research and Development Program (863 program) of China under Grant 2011AA03105, and by the Innovative Doctoral Student Training Program in Sun Yat-sen University. (*Shanjin Fan and Shiyuan Fan contributed equally to this work.*) (*Corresponding authors: Jessie Y. C. Chen; Shiyuan Fan.*)

Co-first authors: In many fields, it is viewed as good to be the first author. But only one person can be first author, which leads to the practice of some labs having “co-first” authorship. The wording to follow in requests such as this is: (*Shanjin Fan and Shiyuan Fan are co-first authors.*) There is no need to also include the “contributed equally” phrase. See example of a footnote below.

Manuscript received May 2, 2011; revised September 9, 2011; accepted October 12, 2011. Date of publication November 29, 2011; date of current version March 7, 2012. This work was supported by the National Basic Research Program (973 program) of China under Grant 2012CB619302 and Grant 2011CB301903, by the National High Technology Research and Development Program (863 program) of China under Grant 2011AA03105, and by the Innovative Doctoral Student Training Program in Sun Yat-sen University. (*Shanjin Fan and Shiyuan Fan are co-first authors.*)

Examples (Traditional - articles not preprinted or rapid posted):

Manuscript received April 27, 2012; revised September 18, 2012; accepted July 25, 2013. Date of current version September 09, 2013. This work was supported by the UEFISCSU under Grant PN-II 65/01.10.2007 and Grant PN-II 331/01.10.2007. The associate editor coordinating the review of this manuscript and approving it for publication was Prof. Vesa Valimaki. (*Corresponding author: Jessie T. Ming.*)

Manuscript received June 10, 2014; revised July 29, 2014; accepted July 31, 2014. Date of current version October 2, 2014.

Note: There is only one final date. The “published” date here is acquired from IDAMS data.

Examples (print collections (continuous)----articles published online (continuously) with pagination, e.g., LPT, JQE:

Manuscript received April 27, 2012; revised September 18, 2012; accepted July 25, 2013. Date of publication August 15, 2013; date of current version September 09, 2013. (*Corresponding author: Jessie T. Ming.*)

Examples (preprinted or rapid posted articles):

Manuscript received November 07, 2013; revised January 20, 2014; accepted February 09, 2014. Date of publication March 11, 2014; date of current version April 29, 2014.

Manuscript received December 14, 2006; revised November 8, 2007 and February 8, 2008; accepted February 20, 2008. Date of publication June 8, 2008; date of current version January 29, 2009.

Manuscript received June 10, 2014; revised July 29, 2014; accepted July 31, 2014. Date of publication August 29, 2014; date of current version October 2, 2014.

Manuscript received February 22, 2009; accepted March 3, 2009. Date of publication June 8, 2009; date of current version August 29, 2009.

Manuscript received January 15, 2013; revised April 10, 2013; accepted April 29, 2013. Manuscript received in final form on May 20, 2013. Date of publication September 8, 2013; date of current version January 18, 2014.

In some Transactions, the *Volunteer Associate Editor* who processed the paper is listed next in the first paragraph, and this is referred to as a “recommended line.” See specific Transactions for placement and wording. Some examples are:

Manuscript received February 5, 2007; revised March 29, 2007; accepted March 29, 2007. Date of publication June 8, 2007; date of current version January 18, 2008. Paper recommended by Associate Editor Thomas Lynch.

Manuscript received February 5, 2007; revised March 29, 2007. Date of publication June 8, 2007; date of current version January 18, 2008. This paper was recommended by Associate Editor T. Lynch.

Manuscript received July 4, 2007; revised September 4, 2007. Date of publication June 8, 2007; date of current version July 18, 2008. This work was supported by the UEFISCSU under Grant PN-II 65/01.10.2007 and Grant PN-II 331/01.10.2007. The associate editor coordinating the review of this manuscript and approving it for publication was Prof. Vesa Valimaki. (*Corresponding author: Jessie T. Ming.*)

All *financial support* for the work in the paper is listed next in the first paragraph and not in the Acknowledgment at the end of the paper. Examples of financial support acknowledgment are:

- 1) This work was supported by the National Science Foundation under Grant 90210 and Grant ECS-12345.
- 2) This work was supported in part by the Natural Sciences and Engineering Research Council of Canada under Contract 12345 and Contract 702589 and in part by the National Science Foundation.
- 3) This work was supported by grants from the Muscular Dystrophy Association of America and the Swedish Medical Research Council.
- 4) If an author/organization requests specific wording, e.g., by National Institutes of Health (NIH), use language provided.

If support was given to a *specific* author, the following wording is used:

The work of C. T. Walsh was supported by the National Institutes of Health.

Information of full or partial *prior presentation* of a paper at a conference may be included in the first paragraph of the first footnote. It may not be necessary, however, to cite prior presentation of a paper at a conference if the paper is appearing in a special issue made up exclusively of papers presented at the conference.

If a paper is a thesis or part of a thesis or dissertation, this should be so noted in the last sentence of the first paragraph of the footnote.

Below is a sample of a first paragraph of the first footnote:

Manuscript received January 15, 2008; revised April 10, 2008; accepted April 29, 2008. Manuscript received in final form on May 20, 2008. Date of publication September 8, 2008; date of current version January 18, 2009. This work was supported in part by the National Science Foundation under Grant GK-716, by the Joint Services Electronics Program under Contract AF-AFOSR-128-94/95, and by the Adolph C. and Mary Sprague Miller Institute for Basic Research in Science. This paper was presented in part at the Fourth (*or 4th*) Annual Allerton Conference on Circuit and System Theory, University of Illinois, Urbana, IL, October 1995.

The second paragraph of the first footnote is made up of the authors' affiliations, and the corresponding author's email address. There are instances when several authors may want their email addresses included. E-mail addresses are separated by semicolons. Examples are shown below.

For one author or if all authors have the same, or more than one affiliation:

The author is with the Department of Electrical Engineering, Rutgers University, Piscataway, NJ 08854 USA, and also with Bellcore, Morristown, NJ 07960 USA (e-mail: author@ieee.org).

The author(s) is (are) with the Laboratory for Information and Decision Systems, Massachusetts Institute of Technology, Cambridge, MA 02139 USA (e-mail: corresponding-author@ieee.org).

K. Gong is with the Tsinghua National Laboratory, Beijing 10084, China, and also with Tianjin University, Tianjin, 300725, China (e-mail: gongk@tsinghua.edu.cn).

The authors are with the Laboratory for Information and Decision Systems, Massachusetts Institute of Technology, Cambridge, MA 02139 USA (e-mail: firstauthor@mit.edu; lamNext@mit.org; thirdauthor@ieee.org).

Two or more authors: For two or more authors with different affiliations, use separate sentences and paragraphs for each, using all initials with a surname. Group the authors with the same affiliation together; list the affiliations according to the order of the first author listed in the byline for each location. Email addresses are separated by semicolons. Examples:

L. P. Li is with the Department of Electrical Engineering and the Electronics Research Laboratory, University of California at Berkeley, Berkeley, CA 94720 USA.

T. Ikeda and H. Ishikawa are with Fujitsu Laboratories Ltd., Atsugi, Kanagawa 243-01, Japan (e-mail: correspondingauthor@ieee.org).

The authors are with Fujitsu Laboratories Ltd., Atsugi, Kanagawa 243-01, Japan, and also with the Department of Electrical Engineering and the Electronics Research Laboratory, University of California at Berkeley, Berkeley, CA 94720 USA (e-mail: corresponding-author@ieee.org).

If an author had one affiliation at the time the paper was written and a new one at the time of publication, list the information as follows:

The author was with the Department of Electrical, Computer, and Systems Engineering, Rensselaer Polytechnic Institute, Troy, NY 12181 USA. He is now with the Institute for Microstructural Sciences, National Research Council, Ottawa, ON K1A 0R6, Canada.

If an author is on leave from his current position, list the information as follows:

The author is with the Faculty of Information Sciences and Engineering, University of Canberra, Canberra, A.C.T. 2616, Australia, on leave from the Department of Electronic Engineering, Zhengzhou University, Zhengzhou, China.

Additional Examples:

Retired author:

L. A. Tepper, retired, was with the Applied Research Laboratory, Bellcore, Morristown, NJ 07851 USA. He resides in Laguna Niguel, CA 92677 USA (e-mail: retiredauthor@yahoo.com).

Deceased author:

P. Dorigo, deceased, was with the Progetto di Intelligenza Artificiale e Robotica, Dipartimento di Elettronica e Informazione, Politecnico di Milano, 20133 Milano, Italy.

Consultant:

P. Leff Jr. was with the Department of Biomedical Engineering, University of Virginia, Charlottesville, VA 22908 USA. He resides in Charlottesville, VA 22908 USA.

Additional Notes:

- Do not include street addresses of employers. For domestic authors, use official U.S. Postal Service abbreviations for states and include U.S. zip codes, and country. Use Canadian Province and international codes as listed in this manual. Also include international cities, countries, and zip codes.
- List department or subdivision first, then company or school. Write out the words “Company” and “Corporation.” Abbreviate “Inc.” and “Ltd.” (One exception to this is Texas Instruments Incorporated.)
- At the request of some societies, most Transactions include e-mail addresses in the affiliation. The standard usage of e-mail addresses is to list the address at the end of the affiliation line for that particular author.

E-mail listing for one author:

R. A. Morgan is with the Department of Information Technology, Honeywell Corporation, Bloomington, MN 55420 USA (e-mail: r.morgan@empire.honeywell.com)

E-mail listing for more than one author:

H. Saidi and P. S. Min are with the Department of Electrical Engineering, Washington University, St. Louis, MO 63130 USA (e-mail: saidi@rgit.wustl.edu; psm@ee.wustl.edu).

- In a book review, to avoid confusion with the author of a book, when listing the affiliation of the reviewer of a book, do not use “The author is with ...”; instead, list the reviewer’s affiliation (“The reviewer is with ...”).
- Except in rare cases (e.g., IEEE TRANSACTIONS ON BIOMEDICAL ENGINEERING to indicate the corresponding author), asterisks or daggers are not acceptable means of referencing a footnote in IEEE Transactions.

The third or final paragraph of the first footnote contains the Digital Object Identifier (DOI). (The DOI system was conceived by the Association of American Publishers (AAP) in partnership with the Corporation for National Research Initiatives and is now administered by the International DOI Foundation. Essentially, the DOI system is a scheme for Web page redirection by a central manager.) In January 2004, the IEEE adopted the use of the Digital Object Identifier system to provide unique identification of documents and facilitate on-line publication. The purpose of the DOI is to describe the structure and assignment of an identification code for publication items (articles) within publication types (journals and books).

The DOI consists of the following:

- 10.1109 identifies IEEE Publication;
- the calendar year of the date of assignment;
- a number unique to the publication item within the publication type.

An example of the DOI as it appears in the first footnote is as follows:

Digital Object Identifier 10.1109/JQE.2004.834561

The DOI is the last line of the author affiliation paragraph.

NOTE: It is very important that this number appear correctly in print. It will be a permanent means of identifying the document. If the printed DOI number does not match the database assigned DOI number, errors will result when linking the electronic version of the document.

C. Editing the Body of the Paper

Abstract

Every published paper must contain an Abstract; request one immediately from the EIC and/or author if it is not provided with the manuscript. Abstracts appear in text in 8-point boldface type per Transactions specs. All variables should appear lightface italic; numbers and units will remain bold. Abstracts should be a single paragraph. By nature, Abstracts shall not contain numbered mathematical equations nor numbered references. Numbered reference citations are not allowed. If a citation is made, reword the sentence to exclude citation numbers.

In order for an abstract to be effective when displayed in *IEEE Xplore*® as well as through indexing services such as Compendex, INSPEC, Medline, ProQuest, and Web of Science, it must be an accurate, stand-alone reflection of the contents of the article.

The abstract must be a concise yet comprehensive reflection of what is in your article. In particular:

- The abstract must be self-contained, without abbreviations, footnotes, or references. It should be a microcosm of the full article.
- The abstract must be between 150-250 words. Be sure that you adhere to these limits; otherwise, you will need to edit your abstract accordingly.
- The abstract must be written as one paragraph, and should not contain displayed mathematical equations or tabular material.
- The abstract should include three or four different keywords or phrases, as this will help readers to find it. It is important to avoid over-repetition of such phrases as this can result in a page being rejected by search engines.
- Ensure that your abstract reads well and is grammatically correct.

Index Terms

All papers must contain Index Terms. These are keywords provided by the authors. Request them if they are not provided. Index Terms appear in bold type in the same style as the Abstract, in alphabetical order, and as a final paragraph of the Abstract section. Separate Abstract and Index Terms by a 6-pt. space. Capitalize the first word of the Index Terms list; lower case the rest unless capitalized in text. Include the definition of an acronym followed by the acronym in parentheses. Example:

***Index Terms*—Abstraction, computer-aided system engineering (CASE), conceptual schema, data model, entity type hierarchy, ISO reference model, layered architecture meta model, reverse engineering.**

Note to Practitioners

This is formatted in the same style as Abstracts. It follows the Abstract and is separated by a line space. There may be more than one paragraph. The text appears in boldface and in 8-point type. Example:

***Note to Practitioners*—Abstraction, computer-aided system engineering (CASE), conceptual schema, data model, entity type hierarchy, ISO reference model, layered architectural meta model, reverse engineering.**

Note Added in Proof: This added information is usually inserted at the end of the Conclusion section of the paper or in whatever section contains the last paragraph of the main body of the paper. (See p. 18.)

Nomenclature

Nomenclature lists (lists of symbols and definitions) generally follow the Abstract and Index Terms and precede the Introduction. This type of list is characterized by the following.

- 1) The Nomenclature heading is a primary heading without a Roman numeral.
- 2) The first column of the list is flush left.
- 3) The second column is aligned on the left.
- 4) There is one em space from the longest item on the left side to the right side.
- 5) The first letter on the right-hand side is capitalized.
- 6) Each item ends with a period.
- 7) Do not use “is” or “the” at the beginning of items.
- 8) Do not use equality symbols between the left and right sides.

Equations in an item should be handled as follows.

- 1) When the equation is at the beginning of an item, align the equal sign with the right-hand side capitals, end the equation with a period, begin the definition with a capital, and end with a period.
- 2) When the equation is at the end of an item, end the definition with a comma, follow with an equal sign and the rest of the equation, then end with a period.

NOMENCLATURE

<i>SPQ</i>	Strictly proper pole constraints.
<i>M</i>	Minimal weighted sensitivity.
<i>P(s)</i>	Physical feedback.
<i>W</i>	Weighting.
<i>Q</i>	= $P - 1$. Improper function.

<i>S, l</i>	Signal density, = <i>P, M</i> .
-------------	---------------------------------

NOTE: Acronyms defined in a Nomenclature list do not need to be defined again in the text. If the section headings are made up of only previously defined acronyms, we should continue to add the acronym in parentheses next to the definition, as it becomes unreadable otherwise.

Text Section Headings

Standard specifications have been established for Transactions text section headings. There are four levels of section headings with established specs: primary (section), secondary (subsect1), tertiary (subsect2), and quaternary (subsect3) heads.

Enumeration of section headings is desirable, but is not required. Follow the author's preference. However, the choice must be consistent throughout the paper. That is, if an author enumerates some but not all section headings, the remaining headings in the paper should be labeled so that all headings and all levels of section headings in the paper are enumerated.

Author enumeration notation that is not in IEEE style should be changed to IEEE style. For example, if an author labels primary headings with capital letters, they should be changed to Roman numerals to match IEEE style. The remaining style rules for each level of section heading as listed below should also be followed.

Primary headings (section) are enumerated by Roman numerals, centered above text, and set in 10-pt. and 8-pt. caps. Note that Introduction, Conclusion, and Acknowledgment are Singular heads. Example:

I. INTRODUCTION

Secondary headings (subsect1) are enumerated by capital letters followed by periods ("A.," "B.," etc.), flush left, italic, upper and lower case. Example:

A. Formal Frameworks

Tertiary headings (subsect2) are enumerated by Arabic numerals followed by parentheses. They are indented one em, run into the text in their sections, italic, upper and lower case, and followed by a colon. Example:

1) *Sophisticated Local Control:* Sophisticated local control is applied when ...

Quaternary headings (subsect3) are identical to tertiary headings, except that they are indented two ems instead of one em, lower case letters are used as labels, and only the first letter of the heading is capitalized. Example:

a) *Communication policies:* Policies developed to improve communication ...

Reference and Acknowledgment headings are unlike all other section headings in text. They are never enumerated. They are simply primary headings without labels, regardless of whether the other headings in the papers are enumerated. Example:

REFERENCES

ACKNOWLEDGMENT (note spelling here)

Appendix headings are a special case. The primary heading(s) in the Appendix or Appendixes (note spelling of plural) are set according to the usual style, except that there is flexibility in the enumeration of the heading. The author may use Roman numerals as heading numbers (Appendix I) or letters (Appendix A). Either is acceptable. The Appendix is not preceded by a Roman numeral. Follow the rules given earlier for labeling subsidiary heads. Note that if there is only one Appendix in the paper, leave the Appendix unnumbered and unnamed as is. (Appendix subheads should also not be enumerated in this case.) Examples:

APPENDIX

APPENDIX I PROOF OF THEOREM

APPENDIX A PROOF OF THEOREM

Headings for Theorems, Proofs, and Postulates: Some papers do not conform to an outline style for theorems and proofs that is easily transformed into the normal heading sequence. The preferred style is to set the head giving the theorem number as a tertiary heading (no Arabic numeral preceding) and the proof head as a quaternary head. This rule also applies to Lemmas, Hypotheses, Propositions, Definitions, Conditions, etc.

In-text references to text sections are written: “in Section II” or “in Section II-A” or “in Section II-A1.” Capitalize the word “Section.” Do not use the word “Subsection”; use “Section” and write out the complete citation.

Introduction

Initial Cap or Drop Cap: In full length papers and/or editorials (but not in short papers), the first letter of the Introduction is set as an initial cap, two lines deep (drop cap). After the cap, the next 8–12 characters (1–2 words) are capitalized. (Do not break up hyphenated words into cap and lower case sections—extend the caps if necessary.) If it is not possible to use the first word or character of the Introduction as an initial cap (i.e., if the paper begins with a quotation mark), try rewriting the sentence and query the author. See Section II-A of this guide for type specs of the initial cap.

Text Equations

Consecutive Numbering: Equations within a paper are numbered consecutively from the beginning of the paper to the end. There are some Transactions in which an author’s own numbering system such as numbering by section, e.g., (1.1), (1.2.1), (A1), is permitted.

Appendix Equations: Continued consecutive numbering of equations is best in the Appendix, but if an author starts equation numbering over with (A1), (A2), etc., for Appendix equations, it is permissible to leave the copy as is.

Hyphens and Periods: Hyphens and periods are accepted, if consistent in paper, e.g., (1a), (1.1), (1-1). This should be done consistently throughout the paper.

Appendix

Refer to the Appendix in text as “given in the Appendix.” Note that the plural of Appendix is Appendixes. Also note that all figures and tables in the Appendixes must be labeled in consecutive order with the other figures in the paper. Never start a separate numbering system or group of numbers for the figures or tables in the Appendix section.

Acknowledgment

The placement of the Acknowledgment appears after the final text of the paper, just before the References and after any Appendix(es). The spelling of the heading for the Acknowledgment section is always singular, with no “e” between the “g” and the “m.” As noted previously in the Text Headings section, the Acknowledgment head is a primary heading. Do not enumerate the Acknowledgment heading.

When citing names within the Acknowledgment, use first initials only, not full names. Drop Mr., Mrs., or Miss (list first initial and last name only). For Dr. or Prof., use the Dr. or Prof. title with each name separately; do not use plural Drs. or Profs. with lists of names.

All acknowledgments of financial support must be removed from the Acknowledgment section and placed in the first footnote/author affiliation.

Any acknowledgments of permission to publish and disclaimers to the content of the work made to/by the author’s employer may be added as an Acknowledgment section.

Rewrite the Acknowledgment section to be read in the third person. Rewrite it even if the paper is given in the first person.

References

A few guidelines related to the editing of references are summarized here. See Section V of this manual for a more complete discussion of reference style.

The numbering of references is employed by citing one reference per number. Every reference in a Transactions reference list should be a separate number entry. Use of one reference number to designate a group of references is not preferred, and is discouraged. If the author-supplied reference list is unnumbered, the Staff Editor must provide numbers, or if the list contains multiple references, these should be separated and renumbered by the Staff Editor. If numbering or renumbering is necessary, then in-text references to the reference list must be checked and renumbered by the Staff Editor.

Footnotes or other words and phrases that are part of the reference format do not belong on the reference list. These full footnotes or extraneous phrases must always be removed from the list, changed into text or footnotes on the appropriate page, and the references renumbered (renumber reference citation in text as well). Even the words

“For example” should not introduce references in the actual list, but should instead be included in parentheses in text (or in a footnote), followed by the reference number, i.e., “For example, see [5].”

Do not say “in reference [1] ...”; rather, the text should be edited to read simply, “in [1] ...” The author’s name should not be included in a text reference with a number (i.e., “In Smith [1]”) and should be changed to “in [1]” except in such cases where the author’s name is integral to the understanding of the sentence (e.g., “Smith [1] reduced calculated time ...”). Reference dates should not be used as reference identifiers and should be deleted in text except in rare cases where the date is somehow relevant to the paper’s subject.

Sometimes an author will refer to a specific figure of a reference or to a specific page or equation from a reference. To avoid confusion, rewrite phrases such as “in Fig. 2 of reference [1]” to the IEEE cross-reference notation “in [1, Fig. 2].” Similarly, rewrite phrases such as “in equation (8) of reference [1]” to be [1, eq. (8)]. Other phrases may be rewritten as [1, Sec. IV], [1, Th. 4.2], or [1, Ch. 3].

If an author lists the same reference more than once on the reference list, giving a new reference number for each page or part of the same source that is cited, these separate references should all be made into one reference and the separate citations of pages, equations, etc., should be made in text using the notation explained in the previous paragraph.

If a reference author’s name is mentioned in text, check its spelling against the reference list.

Text Citation of Figures and Tables

All first citations of figures and tables in the paper must be in numerical order. If a figure is not mentioned or if the first text mentions are not in order, call or query the author and/or renumber the figures where necessary. Citations to figures in text always carry the abbreviation “Fig.” followed by the figure number. The abbreviation is used even when it begins a sentence.

Figures: If labeled, parts of figures (callouts) should be 8-pt. lower case Roman letters within parentheses. Whenever possible, all caption parts shown on the figure must be removed and keyed along with the caption.

The general style for captions is such that each caption number should be cited with the abbreviation “Fig.” and the number, followed by a period, an em space, and then the text of the caption. The first word of the caption should always be capitalized, regardless of any style that may be chosen to list caption parts (a), (b), etc., if included. In general, do not use A, An, or The at the beginning of a figure or table caption. Example:

Fig. 1. Theoretical measured values of n .

There are several acceptable styles for listing the parts of the figure in the caption. Be consistent within each paper, but otherwise use whichever style is most convenient for the figure. Regardless of which caption notation is used, the citation of (a), (b), etc., should always appear before the corresponding caption part. Examples:

Fig. 1. Intercomplex crosstalk characteristics. (a) Electrode transmission. (b) Interelectrode crosstalk.

Fig. 2. (a) Variation of effective mode index with time. (b) Step-index change.

Fig. 3. Output resistance as a function of channel doping for 1- μ m-long gate. (a) InGaAs and (b) InP JFETs with pinchoff voltage as a parameter.

Fig. 4. (a) and (b) Plain and side views, respectively, of the experimental setup used to measure the effective diffraction loss which can be achieved using the feedback technique.

Do not use:

Fig. 1. (a) Electrode transmission. (b) Interelectrode crosstalk.

If a figure after reduction will run more than one 21-pica column in width, the caption should be flush left on 43 picas.

If parts of a figure after reduction will run the length of more than one page, the full descriptive part of the caption should be cited with the first part of the figure followed by the corresponding caption for the part. On the subsequent pages, the word (*Continued.*) will be placed under the carryover parts of the figure followed by a repeat of the full descriptive part of the caption and the corresponding caption for the carryover parts.

Captions for Landscape/broadside figures: The text should appear below the figures and facing outward at all times. Example:

Fig. 6. True and estimated spectra for a real data sequence. (a) True spectrum.

Fig. 6. (*Continued.*) True and estimated spectra for a real data sequence. (b) Estimated with the periodogram.

Tables: The general style for table captions is such that each caption number should be centered above the table with the label TABLE (set in 8-pt. caps) and the enumeration given in Roman numerals. The descriptive text of the caption should be centered directly below the table number caption and is set in 8-pt. and 6-pt. caps. The captions are usually centered on 21 picas, unless the table will be wider than one column width, in which case the table caption should be centered on 43 picas.

The descriptive text of the table caption does not contain a period at the end of the caption, although punctuation may be necessary within the caption itself. In general, table captions should be set as an inverted pyramid.

As in figures, labeled parts of tables should be 8-pt. lower case Roman letters within parentheses. The style for listing the parts of a table in the caption and in text depends on whichever style is most convenient for the table. The most acceptable style is to follow the conventions for callouts of figures. Example:

TABLE I
PARAMETER VALUES

TABLE II
OPTIMAL WAVELENGTH AS A FUNCTION OF POLARIZER ANGLE. (a) WAVELENGTH
FOR EXTERNAL CAVITY. (b) ESTIMATED WAVELENGTH FOR LASER DIODE

A single rule should be added above and below the table body. Use the **hrule** macro to create rules. The type spec for the text of a table is 8-pt. TR for full length papers, brief papers, and short papers.

The same rules as in figures apply for listing table part labels (callouts).

Table footnotes should be 8-pt. type and should be placed below the bottom rule of the table.

Obtaining permission to reuse copyrighted material

- 1) **Reusing IEEE graphics previously published in IEEE publications. Author should email IEEE Intellectual property department at: copyrights@ieee.org. In most cases, the only requirements will be to give full credit to the original source and to obtain the author's approval (as a courtesy to the author). At the end of the caption, add the reference number of the papers from which the graphics are being used.**
- 2) ***Reusing graphics previously published in non-IEEE publications. Author must have obtained permission to republish from copyright holder (in most cases, this is the publishing house (not the author of the paper). The wording is provided by the author (usually supplied by the publishing house itself). This text is added at the end of the caption.***

Photos and Biographies

IEEE Transactions author biographies are generally divided into three paragraphs. However, if appropriate information for each paragraph is not provided by the author, the biography may be only one or two paragraphs.

The author's photograph is sized at 6 picas wide by 7.5 picas deep and is surrounded by the biography.

The biography begins with the author's full name and IEEE membership history as listed in the *IEEE Membership Directory*. The author's name appears in boldface type and must match the byline. A nickname may appear within parentheses, e.g., Sung-Mo (Steve) Kang, but not in the byline. The format for listing the IEEE membership history is to list each grade of membership attained followed by an apostrophe and the year it was attained, with each year and grade combination separated from the others by an en dash. Note that if an author attains the same membership grade in more than one year, list only the first year that it was reached. Check the current membership listed with the biography against the byline.

Abbreviations for IEEE membership grades are: S (Student Member), A (Associate Member), M (Member), SM (Senior Member), F (Fellow), LA (Life Associate Member), LM (Life Member), LSM (Life Senior Member), and LF (Life Fellow). Note that A stands for Associate, not Affiliate, Member. Affiliate memberships are not listed in the byline or biography membership history.

Delete all references to IEEE membership from the text of the biography.

First Paragraph: If provided by the author, the first paragraph may contain a place and/or date of birth (list place, then date). Next, the author's educational background is listed. When listing degrees earned, the biography should state "[S]he received the Ph.D. degree from ..." (not "[S]he received [her] his Ph.D. degree from ..."). Always add the word degree after a degree title if it is not included. Include the years degrees were received. If the author was educated overseas, the names of the degrees earned may not be familiar. Abbreviations for some common international and domestic degrees are:

Dipl.Ing., Diplom-Physiker, Dr. Ing., Dr. Phil., Dr. Eng., B.S., S.B., B.Sc.(Hons.), B.E.E., B.S.E., M.Eng., M.Sc.(tech.), M.S.E.E., M.S.E., Civilingenir, Lic.es Sci., Lic.es Lett.

Add the locations of universities and colleges the first time they are mentioned if not included (*refer to the University website for location*). For U.S. state-named universities, repeat the state name in the location, and included the country (e.g., University of Colorado, Boulder, CO, USA); but for city-named universities, repeat the name of the city when giving the location (e.g., University of Chicago, Chicago, IL, USA). For universities outside the U.S., give locations with the name of the city (postal abbreviations of Canadian Provinces, if used) and the country the first time.

Use lower case for the author's major field of study.

Second Paragraph: The second paragraph of the biography should list military and work experience, including summer and fellowship jobs and consultant positions. Job titles are capitalized. The current job must have a location; previous positions may be listed without one (retain if given). Do not abbreviate city names, Company, Laboratory, or Department. Use standard names for all countries. If there is space, information the author provides about previous publications may be included at the end of this paragraph. Edit out long lists of published books or articles. Instead use the sentence s(he) "is the author of several books and many published articles." The format for listing publishers of an author's books within the biography is: *Title of the Book* (publisher name, year) similar to a reference. List author affiliations with non-IEEE journals. The author often notes current and sometimes previous research interests. If space is available, these may be retained; otherwise, edit out the prior interests and leave in the current. Any homepage of the author may be listed in the biography only.

Do not repeat the author's name in the second paragraph; use "he" or "she."

Third Paragraph: The third paragraph begins with the author's title and last name (e.g., Dr. Smith, Prof. Jones, Mr. Kajor, Ms. Hunter). It lists the author's memberships in professional societies other than the IEEE and his or her status as a Professional Engineer if given. Finally, list awards and work for IEEE committees and publications, affiliation with other professional societies, and symposia.

Personal notes such as hobbies should be deleted from the biography. Examples:

Michael C. Author, Jr. (S'87–A'89–SM'90–F'93) was born in New York, NY, USA, on March 2, 1969. He received the B.S. degree in applied mathematics from the University of Michigan, Ann Arbor, MI, USA, in 1989, the M.S. degree in mathematical physics from Stanford University, Stanford, CA, in 1991, and the Ph.D. degree in electrical engineering from the Massachusetts Institute of Technology, Cambridge, MA, USA, in 1995.

From 1993 to 1995, he was with the Raytheon Corporation, Bedford, MA, USA. From 1995 to 1996, he was with the General Electric Space Laboratory, Valley Forge, PA, USA. During 1996–1997, he was a Fulbright Lecturer at the University of Madrid, Madrid, Spain. He is currently an Associate Professor of Electrical Engineering at the University of Maryland, College Park, MD, USA. His research has been concerned with reentry plasma effects and microwave diagnostics of plasmas.

Dr. Author, Jr. is a Registered Professional Engineer in the State of Pennsylvania.

Katsunari Okamoto was born in Hiroshima Prefecture, Japan, on October 19, 1949. He received the B.S. degree from Rutgers University, New Brunswick, NJ, in 1979 and the M.S. degree from Monmouth University, Long Branch, NJ, USA, in 1984.

He was a Postdoctoral Fellow at the University of Tokyo in 1978. He joined the Ibaraki Electrical Communication Laboratory, N.T.T., Ibaraki-ken, Japan, in 1979, where he was engaged in research on the optimum waveguide structure of optical fibers. At present, he is a Member of Technical Staff at Bellcore, Red Bank, NJ, USA.

Dr. Okamoto is a member of the Institute of Electronics and Communication Engineers of Japan.

NOTE: If no photograph is available or the journal does not require them, the biography is set 8/9×21 picas.

Squibs

If no biography or photograph is available, a squib is used. The phrase is run at 8/9 ×21 picas, flush left. Example:

James A. Author, (S'87–A'89–SM'90–F'93) photograph and biography not available at the time of publication.

D. Other Text to Edit

Footnotes

Footnotes should be numbered in consecutive order throughout the text. In full length, brief, and short papers, they are 8/9 TR ×21. Each footnote should be a new paragraph. The footnote numbers are superscripts in text and in the actual footnotes. In text, place the superscript footnote numbers after punctuation such as periods, commas, and parentheses, quotation marks, but generally before dashes, colons, and semicolons in a compound sentence. The footnotes should be placed at the bottom of the text column in which they are cited.

Lists in Text

There are three types of lists in text: run-in lists, displayed lists, and where lists. The ordering of labeling for all lists is 1), 2), 3) followed by a), b), c), and then i), ii), iii). All are Roman; note single parenthesis. The order of indentation is 1 em, 2 ems, 3 ems.

Run-In Lists: Lists that run in with text must be grammatically correct. They must also be introduced by a colon, separated by semicolons, and have parallel construction. Example:

The carrier–phonon interaction matrices are given by: 1) polar optical phonons; 2) deformation potential optical phonons; and 3) piezoelectric acoustic phonons.

Displayed Lists: Lists that are displayed may be either incomplete sentence items or full sentence items. Incomplete sentence items contain a few items, are very short, are grammatically parallel, and are handled in two ways. If the items are not mentioned in the text or are less than three items, run in as shown in the example for run-in lists. If, however, the items are mentioned later in text, introduce the item with a colon, number the items, begin the entry with a lower case letter, and set block paragraph style. Use semicolons between items and a period at the end of the list. Example:

This operating scenario provides all of the contributors necessary to configure a resonant power distribution system:

- 1) the implementation of capacitor power factor correction on the power line;
- 2) the presence of nonlinear load;
- 3) the tuning of the power line by the load adjustments to a frequency present in the nonlinear generator.

Incomplete sentence items that are mentioned in text may also be formatted as shown in the example for full sentence items.

Full sentence items may be introduced by “that” or other words taking object and are rewritten to end with a period. If the items are introduced by a sentence ending with a colon, change the colon to a period. Number all items, start each entry with a capital letter, and end with a period. Example:

The synthesis is performed in three major steps.

- 1) Geometry is generated for the selected module variants.
- 2) Shape variants using different fold counts for resistors are generated for each module.
- 3) Routing and postprocessing complete the final layout.

Where Lists: Where lists define variables in the equations preceding the list. They are characterized by incomplete sentences and follow the same rules as *Nomenclature* lists, with the following exceptions.

- 1) There is no primary heading.
- 2) The left-hand side is indented one em space.
- 3) The first letter on the right-hand side is lower case.
- 4) Each item ends with a semicolon (except for the last item, which ends with a period).
- 5) The lists are at least three items long; if fewer than three items, the list is generally run in paragraph form. Follow author preference for run-in or displayed lists. Example:

where

Δv_S	= $\Delta V_S \cos(\omega't + \phi')$;
ΔV_S	amplitude of supply voltage flicker;
ω'	angular frequency of supply voltage flicker;
V_{Sf}	supply voltage amplitude;
ω	supply angular frequency.

Note the alignment of the equal sign with the right-hand side.

Lists having mixed items (start with an incomplete item, then have a full sentence explanation) are treated as a full sentence item list.

Note Added in Proof

An author may wish to add a brief note in the proof stage, citing results obtained after acceptance of the paper or mentioning additional references that have come to the author’s attention since acceptance. This added information is usually inserted at the end of the Conclusion section of the paper or in whatever section contains the last paragraph of the main body of the paper. As long as the note is not a major change to the paper or more than a few lines long, the addition generally does not require further review procedures. Use the tertiary heading “Note Added in Proof:” (run into text), but set in boldface italic with no enumeration and an em space indent. Example:

Note Added in Proof:

E. Other Types of Papers

Editorials

This category of papers includes the various types of introductory papers, such as Editorials, Guest Editorials, Forewords, Introductions, and Editorial Announcements that appear at the beginning of issues as non-technical introductory material. A discussion of the papers in an editorial should follow the order of the table of contents. The editorial may contain illustrations, citations, and references. Follow general rules for editing. An acknowledgment does not contain a heading. If a heading is required, set as a separate section and follow the primary heading specs without enumeration. *Note:* In the Editorial, the Acknowledgment does not need to be in third person.

Procedures and style for Editorials include the following.

General Specs: Type specs are the same as for full length papers. The initial cap remains the same. The title of the Editorial is set in 24 pt. as in a full length paper title. There is no Abstract. There is a rule above the DOI.

NOTE: Editorials generally do not carry a section heading above the title. Center the word “Editorial” in 24-pt. type above the title.

Byline: Note that the byline for the Editorial does NOT appear below the title as it does in a full length paper. The name of the author of the Editorial or Foreword (usually the Editor or Guest Editor) (called “signature”) appears at the end of the Editorial, 6 pts. below the end of text, in 10-pt. and 8-pt. caps. Stack and align the name or names with an identifier such as “Guest Editor” which should appear in italics next to the name. The affiliation should appear as a “list” under each name. The right edge of the longest of these aligned lines should then be flush right at the end of the last column of text. Example:

M. K. SAIN, *Guest Editor*
Department of Electrical Engineering
University of Illinois
Urbana, IL 60617 USA

Biographies and Photos: Biographies and photographs that appear with Editorials are set differently from regular biographies and photos in the Transactions. They are, for example, not 8/9 type, but are the same type size as the text of the Editorial (normally 10/12). In addition, Editorial biographies are: first 13 lines $\times 32$, rest at 43 picas. The photos are reduced to $9\frac{1}{2} \times 12$ picas.

Copyright Line: Run a copyright line for the Editorial, even if no copyright form is submitted by the Editor.

Brief Papers

Brief papers are set up like full length papers, except that the paper title is set in 16-pt. TR, centered on 43 picas. These papers do contain Abstracts and also take the initial cap. The byline includes the membership grade. See Section I-B. They do not contain biographies and photographs of the authors. Footnotes, references, and figure/table captions are 8/9 TR. The papers carry issue running heads on both left and right pages.

Short Papers, Correspondence, and Communications

Short papers are set up like full-length papers, except that usually they are 9/11 type and their titles and bylines are smaller type and run across only one column. Usually, short paper titles are 10/12 bold with bylines 9-pt. upper and lower case. These papers do contain Abstracts, but do not take the initial cap. The membership grade is not included in the byline. Author biographies and photos are not included. Footnotes, captions, references are 8/9 type.

Comments and Replies

Comments are generally in response to a previously published paper. The Comments and Author(s) Reply are short papers published together in that the “Reply” is in response to the Comments. These short items may appear without Abstracts. A special format applies for Comments and Author(s) Reply. Begin the first sentence with “In the above paper [1], ...” Reference [1] is the commented paper’s citation, will appear as Reference [1] in the References section. Include a copyright line for Comments and Replies even if no new forms are required from the author(s). Some publications refer to these articles as Discussions and Closures.

Index Terms are optional.

Example of the Comments:

Title: Comments on “Harmonics: The Effects on Power Quality and Transformers”

Byline: Keith H. Sueker

Footnote:

Manuscript received July 15, 1995.

The author is with the School of Engineering, Vanderbilt University, Nashville, TN 37235 USA (e-mail: k.sueker@ieee.org).

Digital Object Identifier 10.1109/JQE.2006.12345

NOTE: The footnote here relates back to the original paper being commented upon. The title is not repeated.

Example of the Reply:

Title: Authors' Reply

Byline: Robert D. Henderson and Patrick J. Rose

Footnote:

Manuscript received October 3, 2009; accepted October 5, 2009. Date of publication November 2, 2009; date of current version November 25, 2009.

The authors are with RDH Consultants, Inc., Charlotte, NC 28241 USA.

Digital Object Identifier 10.1109/JQE.2006.12348

Corrections/Errata

The format for a Corrections is basically the same as for the Comments, except that a Corrections does not carry a Reply. Run a copyright line with a Corrections even if no new forms are received from the author(s). Corrections that has been generated in-house may be labeled "Erratum," and should also follow the standard format, although the byline may be omitted because the IEEE Transactions/Journals Department assumes authorship of the Corrections. *Note:* The plural form of the word is used in the title, even if there may be only one correction. Example of a "Corrections" article:

Title: Corrections to "On the Exact Realization of LOG-Domain Elliptic Filters Using the Signal Flow Graph Approach"

Byline: Costas Psychalinos and Spiridon Vlassis

Footnote:

Manuscript received May 1, 2003.

The authors are with the Physics Department, Electronics Laboratory, Aristotle University of Thessaloniki, GR-54124 Thessaloniki, Greece (e-mail: cpsychal@physics.auth.gr; svals@skiathos.physics.auth.gr).

Digital Object Identifier 10.1109/TCSII.2003.814788

Example of Errata:

Title: Erratum

Byline: There is no byline for an erratum, as this is created if the department (staff/vendor) is responsible for the error.

Footnote:

Manuscript received January 20, 2004.

Digital Object Identifier 10.1109/TVLSI.2004.830244

Book Reviews

Some publications carry Book Reviews. The type specs of the text are the same as for a short paper or correspondence; however, the title runs additional information about the book that is being reviewed. The title is separated from the book's author by an em dash. Included in parentheses is the city of publication, publisher, date of publication, the total number of pages of the book, and the price. Outside of the parentheses is the reviewer's name in italics. Some Transactions carry a short biography of the reviewer under the title. Book Reviews appear in the table of contents with a listing for both the author of the book and the reviewer. Example:

Title and Byline:

The Analysis and Design of Pneumatic Systems—B. L. Andersen. (New York: Wiley, 1987, 302 pp., \$65.00.)
Reviewed by J. L. Shearer.

First Footnote:

The reviewer is with the College of Engineering, Idaho State University, Pocatello, ID 83209 USA. Digital Identifier 0090-6778/TNN.2005.828433.

Table of Contents:

The Analysis and Design of Pneumatic Systems—B. L. Andersen *Reviewed by J. L. Shearer* 123

Obituaries/In Memoriam

Obituaries are usually run as the first page of an issue, like an Editorial. They are set up with the same specs as Editorials. Obituaries normally are formatted as one column, at 36 picas width. They may carry a photo of the person being memorialized, usually the same size as in Editorials (9-1/2 ×12 picas). The name appears above the photograph in 12-pts., boldface. The photograph is generally centered above the text. The years of birth and death are generally cited at the bottom of the photo in 12-pts., boldface type in parentheses. The obituary is normally set as one column, across a 36-pica width.

F. Editing Style for Transactions

The following provides a summary of the most important style distinctions to be made in the final copy editing of a Transactions paper.

Acronyms

Define acronyms the first time they appear in the Abstract as well as the first time they appear in the body of the paper, written out first as part of the sentence, followed by the acronym in parentheses. Acronyms do not need to be defined in the text if mentioned in the Nomenclature. Coined plurals or plurals of acronyms do not take the apostrophe as per *Chicago Manual of Style*. Example: FET (singular); FETs (plural).

Indefinite articles are assigned to abbreviations to fit the sound of the first letter: an FCC regulation; a BRI.

Spelling

Obviously, in reading and editing a paper, misspellings and typographical errors are top priority for correction. Note that IEEE Transactions use the first spellings indicated in our first reference, the most current edition of *Webster's New Collegiate Dictionary*.

British Spellings and Terminology: Change all British spellings to American spellings. In particular, watch for “our” endings in words like “behaviour” (change to “behavior”) and “re” endings in words like “centre” (change to “center”). Also watch for the use of “s” rather than “z” in words like “polarisation” (change to “polarization”).

Trademarks

The trademark symbol, ™ and ® are no longer used. Capitalize the first letter in the trademark name only. Follow the author's notation. The symbols ™ and ®, which often accompany registered trademark names on product packaging and in advertisements, need not be used in running text.

Plurals

Plurals of units of measure take the “s.” For example, the plural form of 3 mil is 3 mils; 3 bits/s instead of 3 bit/s. The plural of calendar years do not take the apostrophe before the “s.” For example, the plural form of 1990 is 1990s.

Hyphenation Rules

For hyphenation and spelling guidelines, IEEE style follows: 1) the list of preferred spellings and hyphenated words; 2) the guidelines discussed in the Grammar and Usage in Transactions section of this guide; and 3) the first version of the spelling given in *Webster's Tenth New Collegiate Dictionary*. Do not hyphenate most compound modifiers if they occur after the noun being modified, even if hyphenating them before the noun. "Except for *cooperate* and *coordinate*, use a hyphen if the prefix ends in a vowel and the word that follows begins with the same vowel."

Example:

The plan was well prepared. The man was little known. The woman was better qualified. His boat was 42 feet long. He has a 42-foot-long boat. T was the data period of the 40-Gb/s data signal. The 160-GHz MLLD was a diode in which a 40-nm-long saturable absorber was located.

Follow the author's preference if the result is consistent and clear. The most important hyphenation guideline is to be certain that the hyphenation for a particular word or group of adjectives is consistent within a particular paper.

The En, Em, or Two-Em Dash

The en dash represents the words “to,” “through,” or “and.” Use it between page numbers, reference numbers, figure citations, academic years, proper nouns, names, a range of values, or for opposites. Examples are: pp. 10–15, 1984–1990, Jones–Smith theorem, input–output, voltage–current curve, analog–digital converter, 10–20 cm. Also, use the en dash in chemical abbreviations such as Ni–Al–Si. When using the en dash to represent a range, if the word “from” occurs, the word “to” must be used rather than an en dash (ranges from 5 to 50 times).

The em dash is used in ordinary writing to mark a suspension of the sense. It is also used like parentheses, to mark a subordinate thought within a sentence.

Grammar

Check closely for lapses of clarity, subject/verb agreement, and parallel clause construction. See samples below and a more detailed discussion in the Grammar and Usage in Transactions section of this guide.

Number:

A number of samples were taken ...

A number N expressing the relation x/y is chosen ...

Data:

The data were collected ... (always plural)

Series:

A series of tests was run ... (always singular with “a”)

Some, All, Half:

Some (all, half) of it is ...

Some of them are ...

Quantity:

Three volts was applied ...

Four grams was added ...

Contractions

Contractions such as “don’t” and “can’t” are not used in technical text. Change to “do not” and “cannot.”

Note: “don’t care,” “best-case,” and “worst-case” are allowed and used often in journals like TCAD.

Capitalization

In general, discourage capitalization in text except where absolutely necessary. For example, only proper names attached to the names of laws, principles, theorems, etc., get capitalized (Boyle’s law, Newton’s first law, etc.). Computer commands are in computer tags and remain small caps; most computer languages (Cobol, Java, LISP, PERL, etc.) are upper and lower case. In text, the names of IEEE publications are 10-pt. and 8-pt. caps:

TRANSACTIONS, IEEE SPECTRUM, PROCEEDINGS OF THE IEEE.

Math

Some brief guidelines for editing math are explained here. For further discussion, see Section IV of this guide.

- 1) Variables are set italic; vectors are usually boldface italic (if distinguished by the author).
- 2) Remove commas around variables in text.
- 3) If not included by the author, always add a zero before decimals, but do not add after (e.g., 0.25).
- 4) Stet the use of the author’s parentheses and brackets (i.e., $[0,1)$ may be correct).
- 5) Spell out units used in text without quantities (e.g., “where the noise is given in decibels”). For units appearing with quantities, use standard abbreviations.
- 6) Numbers and units used as compound adjectives may be hyphenated only if needed for clarity: 10-kV voltage, 5-in-thick glass. Do not insert a hyphen when they are not used as adjectives: a current of 2 A, a line 4 in long, a length of 3.05 mm.
- 7) Use thin spaces instead of commas between numbers in tens or hundreds of thousands (e.g., 62 000, 100 000, but 4000).
- 8) Always change μ to μm , “micron” to “micrometer,” “submicron” to “submicrometer.” Always change cycle per second to hertz (Hz); cycle per second may not appear as cycle, cps, c/s, csec. In text, break down (still) multiline (built-up) fractions so they can be placed on one line. Sometimes parentheses may need to be added to distinguish between expressions, especially when a minus appears [e.g., $\frac{a}{b-c}$ becomes $a/(b-c)$], $\frac{c-d}{k+4}$ becomes $[(c-d)/(k+4)]$.

- 9) In exponential expressions [e.g., $e^{-(j\omega t)xyzk}$], there are sometimes long and complicated superscripts. These may be brought down on line with the substitution of “exp” for “e” and the addition of square brackets (e.g., $\exp[-(j\omega t)xyzk]$).
- 10) Distinguish between lower case italic “ell” or “oh” versus one and zero.
- 11) Always use numerals for numbers written with units. Otherwise, spell out numbers below 11, and use numerals for others unless they begin a sentence or are combined in a phrase (gives 7 to 13 times more).
- 12) Use zeroth, first, *n*th, (*k* + 1)th, not 1st, 2nd, (*k* + 1)st, etc.
- 13) Use the word “equation” at the start of a sentence, but in text, just use the number [e.g., in (1)].
- 14) Use the \$ symbol versus “dollars” in sums of money.
- 15) The slash (/) is acceptable in place of the word “per” when it lends to the clarity of the sentence. For example: “the ratio of 16 samples/s to 35 samples/s as compared to ...”

Ellipses: In mathematics an author may use dots (ellipses) to show continuation in an expression (e.g., x_2, \dots, x_{16}). The type of mathematical expression will determine whether the ellipses points are set on the baseline or centered. If commas or operational signs are present, they are placed after each term and after the three ellipses points (almost all expressions will use three points). If operational signs are used, the ellipses are centered on the operator. When commas are used the ellipses are on the baseline. Example:

x_1, x_2, \dots, x_n not $x_1, x_2 \dots x_n$

$x_1 + x_2 + \dots + x_n$ not $x_1 + x_2 + \dots x_n$

$y = 0, 1, 2, \dots$ not $y = 0, 1, 2 \dots$

$x_1 x_2 \dots a_n$ not $x_1 x_2 \dots a_n$

Conditions: In displayed equations, there should be a comma or parentheses and a two-em space between the main expression and the condition following it. Example:

$$x = yn^{-2} \quad \forall n = 3$$

$$x = yn^{-2}, \quad \text{if } n = 3 - y^{-4}.$$

$$x = yn^{-2}, \quad y = 3, \dots, m$$

NOTE: There is no comma before a for all “ \forall ” symbol.

Compound Units: Compound units should be separated by a multidot (e.g., 4 V · s), but leave the slash if the author uses it since this has a different meaning (for instance, 6 V/s means volts per second). It is also possible to use a negative power to put a unit in the denominator: $\text{cm/s}^2 = \text{cm} \cdot \text{s}^{-2}$. Parentheses may be used to clarify a unit: $\text{g}/(\text{cm} \cdot \text{s})$ or $\text{g} \cdot \text{cm}^{-1} \cdot \text{s}^{-1}$.

Use of Periods and Commas: Equations which conclude a sentence should end with a period. The only time punctuation is used to lead into an equation is when the lead-in text is a complete sentence. Example:

where we had the following:

$$x = Y + Z.$$

or where, i.e.,

$$x = Y + Z.$$

Commas appearing at the ends of equations are deleted unless they are critical to the punctuation of the sentence containing the equation.

Equation Numbers

Check that equation numbering is consecutive, that it appears flush right on line with the last line of an equation, that there are no repeats or missing numbers, and that a correct numbering style has been used.

Displayed Equations

Material in displayed equations is automatically italic unless otherwise indicated by the author. Some simple general rules apply. All variables are italic. Function names and abbreviations are Roman, as are units, unit abbreviations, complete words, and abbreviations of words. Superscripts and subscripts follow this same formula: when they are variables, they are italic; when they are abbreviations of words (such as “in” and “out” for input and output), they are Roman. Single-letter superscripts and subscripts may be italic even if they are abbreviations, unless this leads to inconsistency between italic and Roman characters for similar types of subscripts.

Typical Problems

Which does the author mean: zero or “oh”? one or “ell”? subscript variable or on line? A general guideline to help resolve these questions before querying the author is to read carefully through the paper—does the author mention “O” for output or use a series of numbers like 0, 1, 2,?—and look through the illustrations—does V_s appear in the figures or is it V_s ? This may provide clues.

G. General Layout Rules

- 1) Normal page depth for a Transactions is 60 picas (called even).
- 2) Pages may run one line long (61 picas) or short (59 picas), but facing pages (left and right) must be the same depth.
- 3) Transactions papers are set in a two-column format. Each column is 21 picas wide, with a 1-pica space between the two columns, giving a total page width of 43 picas.
- 4) Specifics of type area spacing are approximately 18 pts. between text and footnotes or figures and text, 6 pts. above and below equations and lists, 12 pts. above primary heads, at least 6 pts. above secondary heads, and 3 picas between biographies.
- 5) Figures and tables are placed at the tops of columns as close to their first mention as possible, but preferably after the mention.
- 6) Figures and tables progress vertically, not horizontally, on pages.
- 7) Footnotes must appear at the bottom of the column where they are first mentioned.
- 8) There must be at least two or three lines of text under a head at the bottom of a column.
- 9) Never leave widows at the tops of columns when breaking text. (A “widow” is any single last line of a paragraph, even if it is of full column width.) The exceptions are when widows are used to introduce equations or when they are in the Reference section.
- 10) Avoid breaking multiline equations so that one line appears at the bottom of a column and the others at the top of the next column.
- 11) The starting page number is determined by checking the previous issue—it is the next page number after the last page of the preceding issue, including any fillers. Issues beginning a new calendar year always start with page 1.
- 12) Obituaries/In Memoriam(s) are articles formatted on 36-pica width.

III. GRAMMAR AND USAGE IN TRANSACTIONS

A. Rules of Grammar

The principles of style given below aim to concentrate on fundamentals of modern usage. Particular emphasis is given to the rules most commonly violated.

- 1) **Form the possessive singular of nouns by adding 's** (*Avogadro's theorem*).
- 2) **In a series of three or more terms, use a comma immediately before the coordinating conjunction** (*usually and, or, or nor*).
- 3) **Enclose parenthetical expressions between commas.** (*Improvement, as shown in Fig. 1, is attained by the addition of the cogeneration.*).
- 4) **Use the semicolon, not the comma, to separate two complete sentences which form a compound sentence.**
- 5) **Use a colon after an independent clause to introduce a list.**
- 6) **Punctuation always goes inside quotation marks, except for the colon and semicolon.** Use single quotation marks around quotes within quotes. Quotes may be used around a new or special usage of a term the first time only, but use of quotes in this manner should be kept to a minimum.
- 7) **Do not use double parentheses in text expressions, but keep them in math.** For example, (see (10)) should become [see (10)].
- 8) **All acronyms and numerical plurals do not use apostrophes, i.e., FETs, 1980s.**
- 9) **Compound nouns made from a one-syllable verb and a short adverb are one word when found that way in the dictionary** (setup, takeoff, breakup). Compound nouns are likely to be two words, without a hyphen, or one word (bandwidth, bypass, flowchart, phase shift, sideband, standing wave). Compound nouns of more than two words can be hyphenated.
- 10) **A pair of words, modifying a third word separately, does not get a hyphen** (a tall water tower, a hot metal cylinder). If the first word modifies the second, and the pair together modify the third, there is a hyphen between the pair (a high-frequency signal, a second-order equation). The exception to this is the adverb ending in "ly," which needs no hyphen to join it to the next word.
- 11) **A hyphen is not used after the comparative or the superlative** (a higher order equation, a worst case value, nearest neighbor method). Do not hyphenate chemical compounds (sodium chloride crystals). Alloys and mixtures take the en dash (Ni–Co, He–Ne laser).
- 12) **Do not use commas between adjectives** (a planar equiangular spiral antenna).
- 13) **Do not hyphenate predicate adjectives** (... is well known, ...is second order).
- 14) **Compound verbs are generally hyphenated** (arc-weld, freeze-dry). Keep the hyphen when using the participles of such verbs as adjectives (freeze-dried, arc-welded). However, verbs with up, out, down, off, on, etc., do not have a hyphen, although the nouns formed from them may be hyphenated or one word (Verb: set up, break down, read out; Noun: setup, breakdown, readout).

B. Words Often Confused

Affect: to change or modify (verb).

Effect: result (noun); cause (verb).

Alternate: a substitute.

Alternative: a matter of choice.

Among: involves more than two things.

Between: involves more than two things, but considers each individually.

Compare to: point out resemblances between different objects.

Compare with: point out differences between same objects.

Compose: a set composed of members.

Comprise: a set comprising members; members comprising a set.

Farther: distance.

Further: quantity.

Fewer: modifies plural nouns specifying countable units, e.g., fewer tubes.

Less: modifies singular mass nouns and singular abstract nouns, e.g., less air.

Imply: something suggested though not expressed.

Infer: something deduced from evidence.

Number: a large number of people.

Amount: a large amount of water.

Principal: chief, main, most important (adjective).

Principle: a rule (noun).

Precede: come before.

Proceed: continue, advance.

That: (defining, restrictive).

Which: (nondefining, nonrestrictive)

IV. EDITING MATHEMATICS

A. The Language of Math

When editing technical publications it is important to remember that the mathematics often carries as much if not more meaning than the body of text itself. Therefore, it is critical that the grammar of an equation be taken into account when editing.

Most equations should read like a sentence. They should contain a noun and a verb and often contain adjectives, prepositional phrases, conjunctions, and conditions. Equations also contain punctuation. When math occurs along with text it shares the grammatical characteristics of the text. A displayed expression may be a main or subordinate clause, an expression in apposition, a direct object, an item in a list, or the object of a preposition. **Use comma at end of introductory sentences after: i.e., e.g., “Hence” or “That is.” Use a colon after words such as “following” or “as follows.”** There should be no punctuation after forms of the verb to be, or between a verb and its object or a preposition and its object. IEEE style dictates that the only punctuation used at the end of an equation is a period. There is, however, other punctuation permitted in the equation itself and between an equation and its condition. This interior punctuation contains mathematical meaning and must not be changed.

Some examples of interior punctuation are as follows.

Mathematical Ellipses:

$$I = 1, 2, 3, \dots, n$$

NOTE: Only three dots are used and they are enclosed by commas and are on the baseline.

Matrix:

$$C_{\text{Eopt}} = \begin{bmatrix} -4.65 E^{+0} & -1.07 E^{-1} & -1.42 E^{-1} & -9.50 E^{-4} & 2.52 E^{+1} & 3.36 E^{+0} \\ 1.97 E^{+0} & 1.44 E^{-1} & 8.80 E^{+0} & 5.88 E^{-2} & 2.14 E^{+1} & 1.46 E^{+0} \\ -1.62 E^{+0} & -1.10 E^{-1} & 1.01 E^{+1} & 6.27 E^{-2} & -1.92 E^{+1} & -1.37 E^{+0} \end{bmatrix} \quad (1)$$

NOTE: There is a centered operator, equation number, and period.

Parenthetic Statement:

$$v(t) = u(t), \quad t = 1, 2, \dots, m.$$

NOTE: There is a 2em space after the comma and before the condition $t = 1, 2, \dots, m$. Multiple conditions should be separated with a semicolon, with a comma at the end of the equation, a 2em space, and the condition aligned on the operator.

B. In-Line Equations and Expressions

An inline equation is an equation within text or part of a paragraph. It is not displayed.

Rule 1: Equations appearing in text should be broken after a verb or an operator, meaning, if at all possible, the verb or operator should remain on the top line of text.

Rule 2: Fractions should not appear stacked in line. $\frac{xy + 6\alpha}{xy}$ should be written as $(xy + 6\alpha)/(xy)$.

Rule 3: Collective signs should not appear with limits to top and bottom, but to the side instead.

$\sum_{i=0}^{i=\infty}$ should be written as $\sum_{i=0}^{i=\infty}$.

Rule 4: Use Roman function exp instead of e followed by a lengthy superscript. $e^{(zx^2+y)(\alpha-2yx)+zx}$ should be written as $\exp[(zx^2+y)(\alpha-2yx)+zx]$.

Rule 5 (optional): Avoid square roots (radical signs) having long bars. $\sqrt{(x+\alpha)}$ should be rewritten as $(x+\alpha)^{1/2}$.

C. Break/Alignment Rules

Rule 1: Break equations at verbs and align on same when possible for a displayed equation.

$$\begin{aligned} A &= (5\alpha + x) + (10y + \beta)^2 \\ &\geq (5x - \alpha + y + x^2) \\ &\equiv B^2 \end{aligned}$$

Rule 2: In equations with one verb, break at operators and align to the right of verb.

$$\begin{aligned} A &= (5\alpha + x) \\ &\quad + (10y + \beta)^2 \\ &\quad - (5x - \alpha + y + x^2) \end{aligned}$$

Rule 3: Separate all equations with 1) an em quad if they fit on one line or 2) stack and align on verb.

$$\begin{aligned} x &= (-b + 4ac) & y &= (a - 2bc) \\ z &= (-c + 3ab) \end{aligned}$$

Rule 4: An equation that will fit conveniently on two lines without further breaks should be broken at the verb and aligned flush left/flush right over the column width.

$$\begin{aligned} 2xy & \\ &= \frac{(-c + 3ab) + (a - bc)^2 - (b - 2c)}{(4ac + 3bc) - (2c + 3ab)} \end{aligned}$$

Rule 5: When breaking an equation within fences, break at an operator and align inside the left-hand fence.

$$\begin{aligned} x &= \left[\left(\frac{-c + 3ab}{-bc} \right) - (b - 2\alpha) \right. \\ &\quad \left. + \left(\frac{4ac + 3bc}{ac} \right) - (2c + 3ab) \right] \end{aligned}$$

NOTE: Pairs of fences should match in size and be proportional to the math within.

Rule 6: A period is placed at the end of a fraction, case equation, or closed delimiters, shown as

$$2xy = \frac{(-c + 3ab) + (a - bc)^2 - (b - 2c)}{(4ac + 3bc) - (2c + 3ab)}.$$

$$\begin{aligned} x &= \left[\left(\frac{-c + 3ab}{-bc} \right) - (b - 2\alpha) \right. \\ &\quad \left. + \left(\frac{4ac + 3bc}{ac} \right) - (2c + 3ab) \right] \end{aligned}$$

NOTE: Pairs of fences should match in size and be proportional to the math within.

D. Exceptions and Oddities

Right to Left Equations: Equations in which the verb appears in the right half of the statement are broken before an operator and aligned to the left of the verb.

$$\begin{aligned} 5\alpha + x + 10y \\ + \beta^2 + z = x \end{aligned}$$

Solidus as Operator: Break after a solidus and align the next line to the right of the verb.

$$\begin{aligned} A &= [(2z - 5\alpha + x)(xy + 6\alpha)] / \\ &\quad [(xy + 6\alpha)] \end{aligned}$$

Implied Product: When a set of fences is followed directly by another set of fences, the equation may be broken between them, provided a multiplication sign (\times , \cdot) is inserted. Alignment is to the right of the verb as for other operators.

$$\begin{aligned} x &= (-b + 4ac)(a - 2bc) \\ &\quad \times (-c + 3ab) \end{aligned}$$

Integrals and Differentials: If an equation containing an integral must be broken before the differential expression, break at an operator and align to the right of the integral. It is preferential not to break this type of equation until a differential occurs, then break after the differential expression.

Preferential

$$\begin{aligned} x &= \int_1^0 \frac{1}{2} + \left(\frac{n-1}{n} \right) - dy A_0 \\ &\quad + (2x - 3zy) \end{aligned}$$

If necessary

$$x = \int_1^0 \frac{1}{2} \left(\frac{n-1}{n} \right) - dy A_0 + (2x - 3zy)$$

E. Headings for Theorems, Proofs, and Postulates

Some papers do not conform to an outline style for theorems and proofs that is easily transformed into the normal heading sequence. The preferred style is to set the head giving the theorem number as a tertiary heading (no Arabic numeral preceding) and the proof head as a quaternary head. This rule also applies to Lemmas, Hypotheses, Propositions, Definitions, Conditions, etc.

In-text references to text sections are written: “in Section II” or “in Section II-A” or “in Section II-A1.” Capitalize the word “Section.” Do not use the word “Subsection”; use “Section” and write out the complete citation.

F. Text Equations

Consecutive Numbering: Equations within a paper are numbered consecutively from the beginning of the paper to the end. There are some Transactions in which an author’s own numbering system such as numbering by section, e.g., (1.1), (1.2.1), (A1), is permitted.

Appendix Equations: Continued consecutive numbering of equations is best in the Appendix, but if an author starts equation numbering over with (A1), (A2), etc., for Appendix equations, it is permissible to leave the copy as is.

Hyphens and Periods: Hyphens and periods are usually removed from equation numbers, i.e., (1a) rather than (1-a) and (2a) rather than (2.a). This should be done consistently throughout the paper.

G. Reminders

Angle Brackets: Angle brackets are not the same as greater than and less than signs.

Vectors: Vectors are usually made boldface italic (if distinguished by the author).

Thin Spaces and Roman Functions and Differentials: Thin spaces occur on either side of both functions and differentials.

Incorrect

$$\sin t_i = \log \mu r$$

Correct

$$\sin t_i = \log \mu r$$

Incorrect

$$x = \int_0^x dx A_0 + \partial z \beta$$

Correct

$$x = \int_0^x dx A_0 + \partial z \beta$$

However, a thin space is not necessary when functions and differentials are preceded or followed by verbs or an operator.

H. Short Reference List of Italics, Roman, and Small Capitals

Italics	Roman	Small Caps
RC	p-n	A.M., P.M.
RL	p-i-n	NOR
I-V	p ⁺ -n-p ⁺⁺	OR
LC	and variations thereof	ORing
S/N	(don't forget the hyphen)	ORed
f/22	SNR	AND
et al.	O ring	NAND
in situ	T junction	ADD
inter alia	Y-connected circuit	DIFFER
in toto	class-A amplifier	EXTRACT
in vivo	2N5090 transistor	XOR
in vitro	,e.g.,	EXCLUSIVE OR
a priori	,i.e.,	DIMENSION
a posteriori	viz.,	GO TO
	Fortran IV	DO
	Algol 60	READ
	Cobol	WRITE
	Atlas Autocode	PRINT
	PL/1	CONTINUE
	BAL	PAUSE
	cf.,	FORMAT
	Tr	END
	Ke	ON
	Im	OFF
		MOSFET
		IGFET
		IMPATT
		TRAPATT
		ONE
		ZERO
		BARITT

I. Functions and Operators Always Set in Roman Font

ad	(adjoint)
arg	(argument)
cos	(cosine)
cosh	(hyperbolic cosine)
cot	(cotangent; do not use ctg)
coth	(hyperbolic cotangent)
csc	(cosecant; do not use cosec)
csch	(hyperbolic cosecant)
curl	(curl)
det	(determinant)
diag	(diagonal)
dim	(dimension)
div	(divergence)
exp	(exponential)
hom	(homology)
Im	(Imaginary)
inf	(inferior)
ker	(kernel)
lim	(limit)

liminf	(limit inferior)
limsup	(limit superior)
ln	(natural logarithm)
log	(logarithm)
lub	(least upper bound)
max	(maximum)
min	(minimum)
mod	(modulus)
Pr	(Probability)
Re	(real)
sec	(secant)
sin	(sin)
sinh	(hyperbolic sine)
tan	(tangent)
tanh	(hyperbolic tangent)
tr	(trace)
Tr	(transpose)
wr	(wreath)

K. The Greek Alphabet

Name	Upper Case	Lower Case
Alpha	Α	α
Beta	Β	β
Gamma	Γ	γ
Delta	Δ	δ
Epsilon	Ε	ϵ
Zeta	Ζ	ζ
Eta	Η	η
Theta	Θ	θ
Iota	Ι	ι
Kappa	Κ	κ
Lambda	Λ	λ
Mu	Μ	μ
Nu	Ν	ν
Xi	Ξ	ξ
Omicron	Ο	\omicron
Pi	Π	π
Rho	Ρ	ρ
Sigma	Σ	σ
Tau	Τ	τ
Upsilon	Υ	υ
Phi	Φ	ϕ
Chi	Χ	χ
Psi	Ψ	ψ
Omega	Ω	ω

V. EDITING REFERENCES

A. Citing References

References in Text: References need not be cited in the text. When they are, they appear on the line, in square brackets, *inside the punctuation*. Grammatically, they may be treated as if they were footnote numbers, e.g.,

as shown by Brown [4], [5]; as mentioned earlier [2], [4]–[7], [9]; Smith [4] and Brown and Jones [5]; Wood et al. [7]

NOTE: Use *et al.* when **six** or more names are given.

or as nouns:

as demonstrated in [3]; according to [4] and [6]–[9].

References Within a Reference: Check the reference list for *ibid.* or *op. cit.* These refer to a previous reference and should be eliminated from the reference section. In text, repeat the earlier reference number and renumber the reference section accordingly. If the *ibid.* gives a new page number, or other information, use the following forms:

[3, Th. 1]; [3, Lemma 2]; [3, pp. 5-10]; [3, eq. (2)]; [3, Fig. 1]; [3, Appendix I]; [3, Sec. 4.5]; [3, Ch. 2, pp. 5-10]; [3, Algorithm 5].

NOTE: Editing of references may entail careful renumbering of references, as well as the citations in text.

B. Style

Reference numbers are set flush left and form a column of their own, hanging out beyond the body of the reference. The reference numbers are on the line, enclosed in square brackets. In all references, the given name of the author or editor is abbreviated to the initial only and precedes the last name. Use commas around Jr., Sr., and III in names. IEEE publications must list names of all authors, up to six names. If there are more than six names listed, use *et al.* after the first author. For non-IEEE publications, *et al.* may be used if names are not provided. Abbreviate Conference titles (see Section V-E and V-F). Note that when citing IEEE Transactions, if the issue number or month is not available, research IEEEExplore to update the information. Retain or request the day of the month when referencing a patent. References may not include all information; please obtain and include relevant information. Do not combine references. There must be only one reference with each number. If there is a URL included with the print reference, it is included at the end of the reference (see style for on-line references).

Periodicals

Prior to 1988, the volume number of IEEE Transactions/Journals carried the acronym of the journal. For example, an issue of the IEEE TRANSACTIONS ON AUTOMATIC CONTROL would read: *IEEE Trans. Automat. Contr.*, vol. AC-26, no. 1, pp. 1–34, Jan. 1981. When referencing IEEE Transactions, both the issue number and month are included upon verification of frequency and starting month.

NOTE: The only exception to this rule is PROCEEDINGS OF THE IEEE, which never carried an acronym on the masthead.

Basic Format:

[1] J. K. Author, “Name of paper,” *Abbrev. Title of Periodical*, vol. x, no. x, pp. xxx-xxx, Abbrev. Month, year.

Examples:

- [1] M. Ito *et al.*, “Application of amorphous oxide TFT to electrophoretic display,” *J. Non-Cryst. Solids*, vol. 354, no. 19, pp. 2777–2782, Feb. 2008.
- [2] R. Fardel, M. Nagel, F. Nuesch, T. Lippert, and A. Wokaun, “Fabrication of organic light emitting diode pixels by laser-assisted forward transfer,” *Appl. Phys. Lett.*, vol. 91, no. 6, Aug. 2007, Art. no. 061103.
- [3] J. Zhang and N. Tansu, “Optical gain and laser characteristics of InGaN quantum wells on ternary InGaN substrates,” *IEEE Photon. J.*, vol. 5, no. 2, Apr. 2013, Art. no. 2600111.
- [4] J. U. Buncombe, “Infrared navigation—Part I: Theory,” *IEEE Trans. Aerosp. Electron. Syst.*, vol. AES-4, no. 3, pp. 352–377, Sep. 1944.

- [5] S. Azodolmolky *et al.*, “Experimental demonstration of an impairment aware network planning and operation tool for transparent/translucent optical networks,” *J. Lightw. Technol.*, vol. 29, no. 4, pp. 439–448, Sep. 2011.
- [6] H. Eriksson and P. E. Danielsson, “Two problems on Boolean memories,” *IEEE Trans. Electron. Devices*, vol. ED-11, no. 1, pp. 32–33, Jan. 1959.
- [7] F. Aronowitz, “Theory of traveling-wave optical maser,” *Phys. Rev.*, vol. 134, pp. A635–A646, Dec. 8, 1965.
- [8] Ye. V. Lavrova, “Geographic distribution of ionospheric disturbances in the F2 layer,” *Tr. IZMIRAN*, vol. 19, no. 29, pp. 31–43, 1961 (Transl.: E. R. Hope, Directorate of Scientific Information Services, Defence Research Board of Canada, Rep. T384R, Apr. 1963).
- [9] E. P. Wigner, “On a modification of the Rayleigh–Schrodinger perturbation theory,” (in German), *Math. Naturwiss. Anz. Ungar. Akad. Wiss.*, vol. 53, p. 475, 1935.
- [10] E. H. Miller, “A note on reflector arrays,” *IEEE Trans. Antennas Propag.*, to be published. *** Always use this style when the paper has been accepted or scheduled for a future publication, i.e., do not use “to appear in.” ***
- [11] C. K. Kim, “Effect of gamma rays on plasma,” submitted for publication. *** Always use this style when the paper has not yet been accepted or scheduled for publication, i.e., do not use “to appear in.” ***
- [12] W. Rafferty, “Ground antennas in NASA’s deep space telecommunications,” *Proc. IEEE*, vol. 82, no. 5, pp. 636–640, May 1994.
- [13] L. T. Wu *et al.*, “Real-time analytic sensitivity method for transient security assessment and prevent control,” *Proc. Inst. Elect. Eng.*, vol. 135, pt. C, pp. 107–117, Mar. 1988.
***Authors may refer to this journal as *Proc. IEE*, but the abbreviation must be as listed above. *Proc. IEE* is printed in the U.K. and must not be confused with the *Proc. IEEE*. ***
- [14] *Special Issue on Artificial Neural Network Applications, Proc. IEEE*, vol. 84, pp. 1353–1576, Oct. 1996.

Article Referred to in the Same Issue:

- [1] R. U. Aslip, “Surface and leaky wave antennas,” *IEEE Trans. Circuits Syst. I, Fundam. Theory Appl.*, vol. 30, no. 1, pp. 545–546, Jan. 2000.

NOTE: Handle it exactly as any other reference with no difference.

Books

Basic Format:

- [1] J. K. Author, “Title of chapter in the book,” in *Title of His Published Book*, xth ed. City of Publisher, (only U.S. State), Country: Abbrev. of Publisher, year, ch. x, sec. x, pp. xxx–xxx.

Examples:

- [1] B. Klaus and P. Horn, *Robot Vision*. Cambridge, MA, USA: MIT Press, 1986.
- [2] L. Stein, “Random patterns,” in *Computers and You*, J. S. Brake, Ed. New York, NY, USA: Wiley, 1994, pp. 55–70.
- [3] R. L. Myer, “Parametric oscillators and nonlinear materials,” in *Nonlinear Optics*, vol. 4, P. G. Harper and B. S. Wherret, Eds. San Francisco, CA, USA: Academic, 1977, pp. 47–160.
- [4] M. Abramowitz and I. A. Stegun, Eds., *Handbook of Mathematical Functions* (Applied Mathematics Series 55). Washington, DC, USA: NBS, 1964, pp. 32–33.
- [5] E. F. Moore, “Gedanken-experiments on sequential machines,” in *Automata Studies* (Ann. of Math. Studies, no. 1), C. E. Shannon and J. McCarthy, Eds. Princeton, NJ, USA: Princeton Univ. Press, 1965, pp. 129–153.
- [6] Westinghouse Electric Corporation (Staff of Technology and Science, Aerospace Div.), *Integrated Electronic Systems*. Englewood Cliffs, NJ, USA: Prentice-Hall, 1970.
- [7] M. Gorkii, “Optimal design,” *Dokl. Akad. Nauk SSSR*, vol. 12, pp. 111–122, 1961 (Transl.: in L. Pontryagin, Ed., *The Mathematical Theory of Optimal Processes*. New York, NY, USA: Interscience, 1962, ch. 2, sec. 3, pp. 127–135).
- [8] A. Histace, “Image restoration—Recent advances and applications,” in *Super-Resolution Restoration and Image Reconstruction for Passive Millimeter Wave Imaging*. Rijeka, Croatia: InTech, 2012, pp. 25–45.

Reports

The general form for citing technical reports is to place the name and location of the company or institution after the author and title and to give the report number and date at the end of the reference.

Basic Format:

- [1] J. K. Author, “Title of report,” Abbrev. Name of Co., City of Co., Abbrev. State, Country, Rep. xxx, year.

Examples:

- [1] E. E. Reber, R. L. Michell, and C. J. Carter, "Oxygen absorption in the earth's atmosphere," Aerospace Corp., Los Angeles, CA, USA, Tech. Rep. TR-0200 (4230-46)-3, Nov. 1988.
- [2] J. H. Davis and J. R. Cogdell, "Calibration program for the 16-foot antenna," Elect. Eng. Res. Lab., Univ. Texas, Austin, Tech. Memo. NGL-006-69-3, Nov. 15, 1987.
- [3] R. E. Haskell and C. T. Case, "Transient signal propagation in lossless isotropic plasmas," USAF Cambridge Res. Labs., Cambridge, MA, Rep. ARCRL-66-234 (II), 1994, vol. 2.
- [4] M. A. Brusberg and E. N. Clark, "Installation, operation, and data evaluation of an oblique-incidence ionosphere sounder system," in "Radio Propagation Characteristics of the Washington-Honolulu Path," Stanford Res. Inst., Stanford, CA, USA, Contract NOBSR-87615, Final Rep., Feb. 1995, vol. 1.
- [5] P. Diament, S. L. Richert, and W. L. Lupatkin, "V-line surface-wave radiation and scanning," Dep. Elect. Eng., Columbia Univ., New York, Sci. Rep. 85, Aug. 1991.

Handbooks*Basic Format:*

- [1] *Name of Manual/Handbook*, *x* ed., Abbrev. Name of Co., City of Co., Abbrev. State, year, pp. xxx-xxx.

Examples:

- [1] *Transmission Systems for Communications*, 3rd ed., Western Electric Co., Winston-Salem, NC, 1985, pp. 44-60.
- [2] *Motorola Semiconductor Data Manual*, Motorola Semiconductor Products Inc., Phoenix, AZ, 1989.
- [3] *RCA Receiving Tube Manual*, Radio Corp. of America, Electronic Components and Devices, Harrison, NJ, Tech. Ser. RC-23, 1992.

Published Conference Proceedings

The general form for citing conference proceedings is to list the author and title of the paper, followed by the name (and location, if given) of the conference *in italics* using standard abbreviations.

Annals	Ann.
Annual	Annu.
Colloquium	Colloq.
Conference	Conf.
Congress	Congr.
Convention	Conv.
Digest	Dig.
Exposition	Expo.
International	Int.
Meeting	Meeting
National	Nat.
Proceedings	Proc.
Record	Rec.
Symposium	Symp.
Technical Digest	Tech. Dig.
Technical Paper	Tech. Paper
Workshop	Workshop
First	1st
Second	2nd
Third	3rd
Fourth/nth...	4 th /nth...

Write out all the remaining words, but omit most articles and prepositions like “of the” and “on.” That is, *Proceedings of the 1996 Robotics and Automation Conference* becomes *Proc. 1996 Robotics and Automation Conf.*

NOTE: All published conference or proceedings papers have page numbers.

Basic Format:

- [1] J. K. Author, “Title of paper,” in *Abbreviated Name of Conf.*, (location of conference is optional), year, pp. xxx-xxx.

Examples:

- [1] G. R. Faulhaber, “Design of service systems with priority reservation,” in *Conf. Rec. 1995 IEEE Int. Conf. Commun.*, pp. 3–8. *** *If the year is given in the conference title, it may be omitted from the end of the reference as shown here.* ***
- [2] S. P. Bingulac, “On the compatibility of adaptive controllers,” in *Proc. 4th Annu. Allerton Conf. Circuit and Systems Theory*, New York, 1994, pp. 8–16.
- [3] W. D. Doyle, “Magnetization reversal in films with biaxial anisotropy,” in *1987 Proc. INTERMAG Conf.*, pp. 2.2-1–2.2-6.
- [4] C. T. Meadow and D. W. Waugh, “Computer assisted interrogation,” in *1991 Fall Joint Computer Conf., Proc. AFIPS Conf.*, vol. 29. Washington, DC: Spartan, 1991, pp. 381–394. *** *There is an $\langle emspace \rangle$ between “vol. 29.” and “Washington.”* ***
- [5] P. C. Parks, “Lyapunov redesign of model reference adaptive control systems,” in *1993 Joint Automatic Control Conf., Preprints*, pp. 485–491.
- [6] T. S. Hsia, “System identification,” in *IEDM Tech. Dig.*, 1993, vol. 2, no. 8, pp. 6–13.

Papers Presented at Conferences

Basic Format:

- [1] J. K. Author, “Title of paper,” presented at the abbrev. Name of Conf., City of Conf., Abbrev. State, year.

Examples:

- [1] J. G. Kreifeldt, “An analysis of surface-detected EMG as an amplitude-modulated noise,” presented at the 1989 Int. Conf. Medicine and Biological Engineering, Chicago, IL, USA, Nov. 9–12, 1989.
- [2] G. W. Juette and L. E. Zeffanella, “Radio noise currents on short sections on bundle conductors,” presented at the IEEE Summer Power Meeting, Dallas, TX, Jun. 22-27, 1990, Paper 90 SM 690-0 PWRS. *** *PES Papers—For years prior to 1997, all Power papers were presented at a conference.* ***
- [3] J. Arrillaga and B. Giessner, “Limitation of short-circuit levels by means of HVDC links,” presented at the IEEE Summer Power Meeting, Los Angeles, CA, Jul. 12–17, 1990, Paper 70 CP 637. *** *Preprints are available before the conference from the IEEE Customer Services Department, at the conference from Paper Sales, and after the conference from ASK*IEEE.* ***

Patents

Basic Format:

- [1] J. K. Author, “Title of patent,” U.S. Patent *x xxx xxx*, Abbrev. Month, day, year.

Example:

- [1] J. P. Wilkinson, “Nonlinear resonant circuit devices,” U.S. Patent 3 624 125, July 16, 1990.
- [2] T. Mei and T. Yang, “Circuit and method for average –current regulation of light-emitting diodes,” U.S. Patent 7 898 187 B1, 2011, Mar. 1, 2012.
- [3] S. P. Voinigescu *et al.*, Direct *m*-ary quadrature amplitude modulation (QAM) operating in saturated power mode,” U.S. Patent Appl. 20110013726A1, Jan. 20, 2011.

NOTE: Use “issued date” if several dates are given.

Theses (B.S., M.S.) and Dissertations (Ph.D.)

Basic Format:

- [1] J. K. Author, “Title of thesis,” M.S. thesis, Abbrev. Dept., Abbrev. Univ., City of Univ., Abbrev. State, year.
- [2] J. K. Author, “Title of dissertation,” Ph.D. dissertation, Abbrev. Dept., Abbrev. Univ., City of Univ., Abbrev. State, year.

Examples:

- [1] J. O. Williams, "Narrow-band analyzer," Ph.D. dissertation, Dept. Elect. Eng., Harvard Univ., Cambridge, MA, 1993.
- [2] N. Kawasaki, "Parametric study of thermal and chemical nonequilibrium nozzle flow," M.S. thesis, Dept. Electron. Eng., Osaka Univ., Osaka, Japan, 1993.
- [3] N. M. Amer, "The effects of homogeneous magnetic fields on developments of tribolium confusum," Ph.D. dissertation, Radiation Lab., Univ. California, Berkeley, Tech. Rep. 16854, 1995. *** *The state abbreviation is omitted if the name of the university includes the state name, i.e., "Univ. California, Berkeley."****
- [4] C. Beclé, These de doctoral d'état, Univ. Grenoble, Grenoble, France, 1968.

Unpublished

These are the two most common types of unpublished references.

Basic Format :

- [1] J. K. Author, private communication, Abbrev. Month, year.
- [2] J. K. Author, "Title of paper," unpublished.

Examples:

- [1] A. Harrison, private communication, May 1995.
- [2] B. Smith, "An approach to graphs of linear forms," unpublished.
- [3] A. Brahms, "Representation error for real numbers in binary computer arithmetic," IEEE Computer Group Repository, Paper R-67-85.
- [4]

Standards*Basic Format:*

- [1] *Title of Standard*, Standard number, date.

Examples:

- [1] *IEEE Criteria for Class IE Electric Systems*, IEEE Standard 308, 1969.
- [2] *Letter Symbols for Quantities*, ANSI Standard Y10.5-1968.

C. On-Line Sources

The guidelines for citing electronic information as offered here are in modified illustration of the adaptation by the International Standards Organization (ISO) documentation system and the American Psychological Association style.

Guidelines for Breaking URLs:

- Break after slash or double slash.
- Break "before" the hyphen that is part of an address, but do not break after; do not add hyphens or spaces; do not let addresses hyphenate.
- Break "before" a tilde (~), a hyphen, an underline (_), a question mark, or a percent (%) symbol.
- Break before or after an equals sign or an ampersand (follow the same rule for the "at" (@) symbol).

Books, Monographs*Online Basic Format:*

- [1] [1] J. K. Author, "Title of chapter in the book," in *Title of Published Book*, xth ed. City of Publisher, State, Country: Abbrev. of Publisher, year, ch. x, sec. x, pp. xxx–xxx. [Online]. Available: <http://www.web.com>

Example:

- [1] G. O. Young, "Synthetic structure of industrial plastics," in *Plastics*, vol. 3, Polymers of Hexadromicon, J. Peters, Ed., 2nd ed. New York, NY, USA: McGraw-Hill, 1964, pp. 15-64. [Online]. Available: <http://www.bookref.com>.
- [2] *The Founders' Constitution*, Philip B. Kurland and Ralph Lerner, eds., Chicago, IL, USA: Univ. Chicago Press, 1987. [Online]. Available: <http://press-pubs.uchicago.edu/founders/>
- [3] The Terahertz Wave eBook. ZOmega Terahertz Corp., 2014. [Online]. Available: http://dl.z-thz.com/eBook/zomega_ebook_pdf_1206_sr.pdf. Accessed on: May 19, 2014.
- [4] Philip B. Kurland and Ralph Lerner, eds., *The Founders' Constitution*. Chicago, IL, USA: Univ. of Chicago Press, 1987, Accessed on: Feb. 28, 2010. [online]. Available: <http://press-pubs.uchicago.edu/founders/>

Periodicals

Basic Format:

- [1] J. K. Author, "Name of paper," *Abbrev. Title of Periodical*, vol. x, no. x, pp. xxx-xxx, Abbrev. Month, year. Accessed on: Month, Day, Year. doi: 10.1109.XXX.123456, [Online]. Available: [site/path/file](#)

Examples:

- [1] J. S. Turner, "New directions in communications," *IEEE J. Sel. Areas Commun.*, vol. 13, no. 1, pp. 11-23, Jan. 1995.
- [2] W. P. Risk, G. S. Kino, and H. J. Shaw, "Fiber-optic frequency shifter using a surface acoustic wave incident at an oblique angle," *Opt. Lett.*, vol. 11, no. 2, pp. 115-117, Feb. 1986. [Online]. Available: <http://ol.osa.org/abstract.cfm?URI=ol-11-2-115>
- [3] P. Kopyt *et al.*, "Electric properties of graphene-based conductive layers from DC up to terahertz range," *IEEE THz Sci. Technol.*, to be published. doi: 10.1109/TTHZ.2016.2544142.

Papers Presented at Conferences

Basic Format:

- [1] J. K. Author. Title. presented at abbrev. Conference title. [Type of Medium]. Available: [site/path/file](#)

Example:

- [1] Process Software Corp., MA. Intranets: Internet technologies deployed behind the firewall for corporate productivity. presented at INET'96 Annu. Meeting [Online]. Available: <http://www.process.com/Intranets/wp2.htm>

Reports and Handbooks

The general form for citing technical reports is to place the name and location of the company or institution after the author and title and to give the report number and date (retain month if given) at the end of the reference. Retain volume and issue number before date if given. The report title appears in quotation marks. For reports cited online, please ensure a year is included and add the URL to the end of the reference.

Basic Online Format:

- [1] J. K. Author, "Title of report," Abbrev. Name of Co., City of Co., Abbrev. State, Country, Rep. no., vol./issue, year. [Online]. Available: [site/path/file](#)

Basic Format:

- [1] J. K. Author. (year, month). Title. Company. City, State, Country. [Type of Medium]. Available: [site/path/file](#)

Examples:

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- [2] Teralyzer. Lytera UG, Kirchhain, Germany [Online]. Available: http://www.lytera.de/Terahertz_THz_Spectroscopy.php?id=home, Accessed on: Jun. 5, 2014.
- [3] Linear Technology, Standalone linear Li-ion battery charger and dual synchronous buck converter," Rep. no. LTC3552, Datasheet., 2012. Accessed on Sep. 12, 2014.
- [4] Bureau of Meteorology, "Bureau of Meteorology: Measuring Rainfall in Australia," 2009. [Online]. Available: <http://www.bom.gov.au/climate/cdo/about/definitionsrain.shtml#meanrainfall>.

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- [7] Apple Inc., Palo Alto, CA, USA, “Apple iPhone,” Available: <http://apple.com/iphone/>. Accessed: Feb. 26, 2013.
- [8] S. Urazhdin, N. O. Birge, W. P. Pratt Jr., and J. Bass, Current-driven magnetic excitations in permalloy-based multilayer nanopillars. 2003. [Online]. Available: arXiv:cond-mat/0303149

U.S. Government Documents

Basic Format:

- [1] Legislative body. Number of Congress, Session. (year, month day). *Number of bill or resolution, Title*. [Type of medium]. Available: site/path/file

Example:

- [1] U.S. House. 102nd Congress, 1st Session. (1991, Jan. 11). *H. Con. Res. 1, Sense of the Congress on Approval of Military Action*. [Online]. Available: LEXIS Library: GENFED File: BILLS

Patents

Basic Format:

- [1] Name of the invention, by inventor’s name. (year, month day). *Patent Number* [Type of medium]. Available: site/path/file

Example:

- [1] Musical toothbrush with adjustable neck and mirror, by L.M.R. Brooks. (1992, May 19). *Patent D 326 189* [Online]. Available: NEXIS Library: LEXPAT File: DESIGN

Manuals/Software

- [1] L. Breimann. (2003). *Manual on Setting Up, Using, and Understanding Random Forests v4.0*. [Online]. Available: http://oz.berkeley.edu/users/breiman/Using_random_forests_v4.0.pdf, Accessed on: Apr. 16, 2014.
- [2] M. Kuhn. *The Caret Package*. (2012) [Online]. Available: <http://cranr-project.org/web/packages/caret/caret.pdf>
- [3] Antcom, Torrance, CA, USA. *Antenna Products*. (2011) [Online]. Available: <http://www.antcom.com/documents/catalogs/L1L2GPSAntennas.pdf>, Accessed on: Feb. 12, 2014.

D. Common Abbreviations of Words in References

Acoustics	Acoust.
Administration	Admin.
Administrative	Administ.
American	Amer.
Analysis	Anal.
Annals	Ann.
Annual	Annu.
Apparatus	App.
Applications	Appl.
Applied	Appl.
Association	Assoc.
Automatic	Automat.
British	Brit.
Broadcasting	Broadcast.
Business	Bus.
Canadian	Can.
Chinese	Chin.
Communications	Commun.

Computer(s)	Comput.
Conference	Conf.
Congress	Congr.
Convention	Conv.
Correspondence	Corresp.
Cybernetics	Cybern.
Department	Dept.
Design	Des.
Development	Develop.
Digest	Dig.
Economic(s)	Econ.
Education	Edu.
Electric	Elect.
Electrical	Elect.
Electronic	Electron.
Electronics	Electron.
Engineering	Eng.
Ergonomics	Ergonom.
European	Eur.
Evolutionary	Evol.
Experimental	
Express	Express
Foundation	Found.
Geoscience	Geosci.
Graphics	Graph.
Industrial	Ind.
Information	Inform.
Institute	Inst.
Intelligence	Intell.
International	Int.
Japan	Jpn.
Journal	J.
Letter(s)	Lett.
Machine	Mach.
Magazine	Mag.
Magnetics	Magn.
Management	Manage.
Managing	Manag.
Mathematical	Math.
Mechanical	Mech.
Meeting	Meeting
National	Nat.
Newsletter	Newslett.
Nuclear	Nucl.
Occupation	Occupat.
Operational	Oper.
Optical	Opt.
Optics	Opt.
Organization	Org.
Philosophical	Philosoph.
Proceedings	Proc.
Processing	Process.
Production	Prod.
Productivity	Productiv.
Quarterly	Quart.
Record	Rec.
Reliability	Rel.
Report	Rep.
Research	Res.

Review	Rev.
Royal	Roy.
Science	Sci.
Selected	Select.
Society	Soc.
Sociological	Sociol.
Statistics	Statist.
Studies	Stud.
Supplement	Suppl.
Symposium	Symp.
Systems	Syst.
Technical	Tech.
Techniques	Techn.
Technology	Technol.
Telecommunications	Telecommun.
Transactions	Trans.
Vehicular	Veh.
Working	Work.

E. IEEE Abbreviations for Transactions, Journals, Letters

NOTE: * denotes past acronyms/abbreviations of journals (used for pre-1988 publications).

Publication	Acronym	Reference Abbreviation
IEEE ACCESS		<i>IEEE Access</i>
IEEE TRANSACTIONS ON AEROSPACE AND ELECTRONIC SYSTEMS	AES	<i>IEEE Trans. Aerosp. Electron. Syst.</i>
	ANE*	<i>IEEE Trans. Aeronaut. Navig. Electron.*</i>
	ANE*	<i>IEEE Trans. Aerosp. Navig. Electron.*</i>
	AS*	<i>IEEE Trans. Aerosp.*</i>
	MIL*	<i>IEEE Trans. Mil. Electron.*</i>
	AE*	<i>IEEE Trans. Airborne Electron.*</i>
IEEE TRANSACTIONS ON AFFECTIVE COMPUTING	AFFC	<i>IEEE Trans. Affect. Comput.</i>
IEEE TRANSACTIONS ON ANTENNAS AND PROPAGATION	AP	<i>IEEE Trans. Antennas Propag.</i>
IEEE ANTENNAS AND WIRELESS PROPAGATION LETTERS	LAWP	<i>IEEE Antennas Wireless Propag. Lett.</i>
IEEE TRANSACTIONS ON APPLIED SUPERCONDUCTIVITY	ASC	<i>IEEE Trans. Appl. Supercond.</i>
IEEE/ACM TRANSACTIONS ON AUDIO, SPEECH, AND LANGUAGE PROCESSING	ASLP	<i>IEEE/ACM Trans. Audio, Speech, Language Process.</i>
IEEE TRANSACTIONS ON AUDIO, SPEECH, AND LANGUAGE PROCESSING	ASL	<i>IEEE Trans. Audio, Speech, Language Process.(2006–2013)</i>
	SAP*	<i>IEEE Speech Audio Process. (1993–2005)</i>
IEEE TRANSACTIONS ON AUTOMATIC CONTROL	AC	<i>IEEE Trans. Autom. Control</i>
IEEE/CAA JOURNAL OF AUTOMATICA SINICA	JAS	<i>IEEE/CAA J. Autom. Sinica</i>
IEEE TRANSACTIONS ON AUTOMATION SCIENCE AND ENGINEERING	ASE	<i>IEEE Trans. Autom. Sci. Eng.(from Jul. 2004)</i>
IEEE TRANSACTIONS ON BIG DATA	BD	<i>IEEE Trans. Big Data</i>
IEEE JOURNAL OF BIOMEDICAL AND HEALTH INFORMATICS	BHI	<i>IEEE J. Biomed. Health Inform.</i>
	ITB	<i>IEEE Trans. Inf. Technol. Biomed. (1995–2012)</i>
IEEE TRANSACTIONS ON BIOMEDICAL CIRCUITS AND SYSTEMS	BCAS	<i>IEEE Trans. Biomed. Circuits Syst.</i>
IEEE REVIEWS IN BIOMEDICAL ENGINEERING	RBME	<i>IEEE Rev. Biomed. Eng.</i>
IEEE TRANSACTIONS ON BIOMEDICAL ENGINEERING	BME	<i>IEEE Trans. Biomed. Eng.</i>
	BME*	<i>IEEE Trans. Bio-Med. Eng.*</i>
	BME*	<i>IEEE Trans. Bio-Med. Electron.*</i>
	PGME*	<i>IEEE Trans. Med. Electron.*</i>
IEEE TRANSACTIONS ON BROADCASTING	BC	<i>IEEE Trans. Broadcast.</i>
IEEE TRANSACTIONS ON CIRCUITS AND SYSTEMS—I: REGULAR PAPERS	CSI	<i>IEEE Trans. Circuits Syst. I, Reg. Papers</i>
IEEE TRANSACTIONS ON CIRCUITS AND SYSTEMS—II: EXPRESS BRIEFS	CSII	<i>IEEE Trans. Circuits Syst. II, Express Briefs</i>
IEEE TRANSACTIONS ON CIRCUITS AND SYSTEMS—I: FUNDAMENTAL THEORY AND APPLICATIONS	CAS1*	<i>IEEE Trans. Circuits Syst. I, Fundam. Theory Appl. (1993–2003)</i>
IEEE TRANSACTIONS ON CIRCUITS AND SYSTEMS—II: ANALOG AND DIGITAL SIGNAL PROCESSING	CAS2*	<i>IEEE Trans. Circuits Syst. II, Analog Digit. Signal Process.(1993–2003)</i>
	CAS*	<i>IEEE Trans. Circuits Syst.* (1974–1992)</i>
	CT*	<i>IEEE Trans. Circuit Theory* (until 1973)</i>
IEEE TRANSACTIONS ON CIRCUITS AND SYSTEMS FOR VIDEO TECHNOLOGY	CSVT	<i>IEEE Trans. Circuits Syst. Video Technol.</i>
IEEE TRANSACTIONS ON CLOUD COMPUTING	CC	<i>IEEE Trans. Cloud Comput.</i>
IEEE TRANSACTIONS ON COGNITIVE AND DEVELOPMENTAL SYSTEMS	CDS	<i>IEEE Trans. Cogn. Develop. Syst.</i>
	AMD*	<i>IEEE Trans. Auton.Mental Develop. (2009–2015)</i>
IEEE TRANSACTIONS ON COGNITIVE COMMUNICATIONS AND NETWORKING	CCN	<i>IEEE Trans. Cogn. Commun. Netw.</i>
IEEE TRANSACTIONS ON COMMUNICATIONS	COM	<i>IEEE Trans. Commun.</i>
	COM*	<i>IEEE Trans. Commun. Technol.* (until 1971)</i>
IEEE COMMUNICATIONS LETTERS	COMML	<i>IEEE Commun. Lett.</i>
IEEE COMMUNICATIONS SURVEYS & TUTORIALS	COMST	<i>IEEE Commun. Surveys Tut.</i>
IEEE TRANSACTIONS ON COMPONENTS, PACKAGING AND MANUFACTURING TECHNOLOGY	CPMT	<i>IEEE Trans. Compon. Packag. Manuf. Technol.</i>
	CAPT	<i>IEEE Trans. Compon. Packag. Technol.(1999–2010)</i>

Publication	Acronym	Reference Abbreviation
	CPMTA	<i>IEEE Trans. Compon., Packag., Manuf. Technol. A (1994–1998)</i>
	CHMT*	<i>IEEE Trans. Compon., Hybrids, Manuf. Technol.* (1978–1993)</i>
	MFT*	<i>IEEE Trans. Manuf. Technol.* (1972–1977)</i>
	PHP*	<i>IEEE Trans. Parts, Hybrids, Packag.* (June 1971–1977)</i>
	PMP*	<i>IEEE Trans. Parts, Mater., Packag.* (1965–1971)</i>
	ADVP	<i>IEEE Trans. Adv. Packag. (1999–2010)</i>
	CPMTB	<i>IEEE Trans. Compon., Packag., Manuf. Technol. B (1994–1998)</i>
	EPM	<i>IEEE Trans. Electron. Packag. Manuf. (1999–2010)</i>
	CPMTC	<i>IEEE Trans. Compon., Packag., Manuf. Technol. C (1996–1998)</i>
IEEE/ACM TRANSACTIONS ON COMPUTATIONAL BIOLOGY AND BIOINFORMATICS	CBB	<i>IEEE/ACM Trans. Comput. Biol. Bioinf.</i>
IEEE TRANSACTIONS ON COMPUTATIONAL INTELLIGENCE AND AI IN GAMES	CIAIG	<i>IEEE Trans. Comput. Intell. AI in Games</i>
IEEE TRANSACTIONS ON COMPUTATIONAL SOCIAL SYSTEMS	CSS	<i>IEEE Trans. Comput. Social Syst.</i>
IEEE TRANSACTIONS ON COMPUTERS	C	<i>IEEE Trans. Comput.</i>
IEEE TRANSACTIONS ON COMPUTER-AIDED DESIGN OF INTEGRATED CIRCUITS AND SYSTEMS	CAD	<i>IEEE Trans. Comput.-Aided Des. Integr. Circuits Syst.</i>
IEEE COMPUTER ARCHITECTURE LETTERS	CAL	<i>IEEE Comput. Archit. Lett.</i>
IEEE TRANSACTIONS ON CONSUMER ELECTRONICS	CE	<i>IEEE Trans. Consum. Electron.</i>
	BTR	<i>IEEE Trans. Broadcast. Telev. Receiv. (1963–1974)</i>
IEEE TRANSACTIONS ON CONTROL OF NETWORK SYSTEMS	CNS	<i>IEEE Trans. Control Netw. Syst.</i>
IEEE TRANSACTIONS ON CONTROL SYSTEMS TECHNOLOGY	CST	<i>IEEE Trans. Control Syst. Technol.</i>
	CYB	<i>IEEE Trans. Cybern.</i>
IEEE TRANSACTIONS ON CYBERNETICS	SMCB*	<i>IEEE Trans. Syst. Man, Cybern. B, Cybern. (1995–2012)</i>
IEEE TRANSACTIONS ON DEVICE AND MATERIALS RELIABILITY	DMR	<i>IEEE Trans. Device Mater. Rel.</i>
IEEE TRANSACTIONS ON DIELECTRICS AND ELECTRICAL INSULATION	DEI	<i>IEEE Trans. Dielectr. Electr. Insul.</i>
	EI*	<i>IEEE Trans. Electr. Insul.* (through 1993)</i>
IEEE TRANSACTIONS ON DEPENDABLE AND SECURE COMPUTING	DSC	<i>IEEE Trans. Depend. Sec. Comput.</i>
IEEE/OSA JOURNAL OF DISPLAY TECHNOLOGY	DT	<i>J. Display Technol.</i>
IEEE TRANSACTIONS ON EDUCATION	E	<i>IEEE Trans. Edu.</i>
IEEE TRANSACTIONS ON ELECTROMAGNETIC COMPATIBILITY	EMC	<i>IEEE Trans. Electromagn. Compat.</i>
	RFI*	<i>IEEE Trans. Radio Freq. Interference*</i>
IEEE TRANSACTIONS ON ELECTRON DEVICES	ED	<i>IEEE Trans. Electron Devices</i>
IEEE JOURNAL OF ELECTRON DEVICES SOCIETY	EDS	<i>IEEE J. Electron Devices Soc.</i>
IEEE ELECTRON DEVICE LETTERS	EDL	<i>IEEE Electron Device Lett.</i>
IEEE TRANSACTIONS ON ELECTRONICS PACKAGING MANUFACTURING	EPM	<i>IEEE Trans. Electron. Packag. Manuf. (1999–2010)</i>
IEEE EMBEDDED SYSTEMS LETTERS	ES	<i>IEEE Embedded Syst. Lett.</i>
IEEE TRANSACTIONS ON EMERGING TOPICS IN COMPUTING	ETC	<i>IEEE Trans. Emerg. Topics Comput.</i>
IEEE TRANSACTIONS ON EMERGING AND SELECTED TOPICS IN CIRCUITS AND SYSTEMS	ETCAS	<i>IEEE Trans. Emerg. Sel. Topics Circuits Syst.</i>
IEEE TRANSACTIONS ON EMERGING AND SELECTED TOPICS IN POWER ELECTRONICS	ESTPE	<i>IEEE Trans. Emerg. Sel. Topics Power Electron.</i>
IEEE TRANSACTIONS ON ENERGY CONVERSION	EC	<i>IEEE Trans. Energy Convers.</i>
IEEE TRANSACTIONS ON ENGINEERING MANAGEMENT	EM	<i>IEEE Trans. Eng. Manag.</i>
IEEE TRANSACTIONS ON EVOLUTIONARY COMPUTATION	EVC	<i>IEEE Trans. Evol. Comput.</i>

Publication	Acronym	Reference Abbreviation
IEEE JOURNAL ON EXPLORATORY SOLID-STATE COMPUTATIONAL DEVICES AND CIRCUITS	XCDC	<i>IEEE J. Explor. Solid-State Computat. Devices Circuits</i>
IEEE TRANSACTIONS ON FUZZY SYSTEMS	FUZZ	<i>IEEE Trans. Fuzzy Syst.</i>
IEEE TRANSACTIONS ON GEOSCIENCE AND REMOTE SENSING	GRS	<i>IEEE Trans. Geosci. Remote Sens.</i>
IEEE GEOSCIENCE AND REMOTE SENSING LETTERS	GRSL	<i>IEEE Geosci. Remote Sens. Lett.</i>
IEEE TRANSACTIONS ON HAPTICS	H	<i>IEEE Trans. Haptics</i>
IEEE TRANSACTIONS ON HUMAN-MACHINE SYSTEMS	HMS*	<i>IEEE Trans. Human-Mach. Syst.</i>
	SMCC*	<i>IEEE Trans. Syst., Man, Cybern. C, Appl. Rev. (1995-2012)</i>
	SMC*	<i>IEEE Trans. Syst., Man, Cybern.* (1971-1995)</i>
	SSC*	<i>IEEE Trans. Syst. Sci. Cybern.* (through 1970)</i>
IEEE TRANSACTIONS ON IMAGE PROCESSING	IP	<i>IEEE Trans. Image Process.</i>
IEEE TRANSACTIONS ON INDUSTRIAL ELECTRONICS	IE	<i>IEEE Trans. Ind. Electron.</i>
IEEE TRANSACTIONS ON INDUSTRIAL INFORMATICS	II	<i>IEEE Trans. Ind. Informat.</i>
IEEE TRANSACTIONS ON INDUSTRY APPLICATIONS	IA	<i>IEEE Trans. Ind. Appl.</i>
IEEE TRANSACTIONS ON INFORMATION FORENSICS AND SECURITY	IFS	<i>IEEE Trans. Inf. Forensics Security</i>
IEEE TRANSACTIONS ON INFORMATION THEORY	IT	<i>IEEE Trans. Inf. Theory</i>
IEEE TRANSACTIONS ON INSTRUMENTATION AND MEASUREMENT	IM	<i>IEEE Trans. Instrum. Meas.</i>
	I, PGI*	<i>IEEE Trans. Instrum.*</i>
IEEE TRANSACTIONS ON INTELLIGENT TRANSPORTATION SYSTEMS	ITS	<i>IEEE Trans. Intell. Transp. Syst.</i>
IEEE TRANSACTIONS ON INTELLIGENT VEHICLES	IV	<i>IEEE Trans. Intell. Veh.</i>
IEEE INTERNET OF THINGS JOURNAL	IOT	<i>IEEE Internet Things J.</i>
IEEE TRANSACTIONS ON KNOWLEDGE AND DATA ENGINEERING	KDE	<i>IEEE Trans. Knowl. Data Eng.</i>
IEEE TRANSACTIONS ON LEARNING TECHNOLOGIES	LT	<i>IEEE Trans. Learn. Technol.</i>
IEEE LIFE SCIENCES LETTERS	LS	<i>IEEE Life Sci. Lett.</i>
JOURNAL OF LIGHTWAVE TECHNOLOGY	LT	<i>J. Lightw. Technol.</i>
IEEE TRANSACTIONS ON MAGNETICS	MAG	<i>IEEE Trans. Magn.</i>
IEEE MAGNETICS LETTERS	MAGL	<i>IEEE Magn. Lett.</i>
IEEE/ASME TRANSACTIONS ON MECHATRONICS	MECH	<i>IEEE/ASME Trans. Mechatronics</i>
IEEE TRANSACTIONS ON MEDICAL IMAGING	MI	<i>IEEE Trans. Med. Imag.</i>
IEEE JOURNAL OF MICROELECTROMECHANICAL SYSTEMS	MEMS	<i>J. Microelectromech. Syst.</i>
JOURNAL OF MICROELECTROMECHANICAL SYSTEMS	MEMS	<i>J. Microelectromech. Syst. (1992-2013)</i>
IEEE MICROWAVE AND WIRELESS COMPONENTS LETTERS	MWCL	<i>IEEE Microw. Compon. Lett.</i>
	MGWL*	<i>IEEE Microw. Guided Wave Lett. (1991-2000)</i>
IEEE TRANSACTIONS ON MICROWAVE THEORY AND TECHNIQUES	MTT	<i>IEEE Trans. Microw. Theory Techn.</i>
IEEE TRANSACTIONS ON MOBILE COMPUTING	MC	<i>IEEE Trans. Mobile Comput.</i>
IEEE TRANSACTIONS ON MOLECULAR, BIOLOGICAL AND MULTI-SCALE COMMUNICATIONS	MBSC	<i>IEEE Trans. Mol. Biol. Multi-Scale Commun.</i>
IEEE TRANSACTIONS ON MULTIMEDIA	MM	<i>IEEE Trans. Multimedia</i>
IEEE TRANSACTIONS ON MULTI-SCALE COMPUTING SYSTEMS	MSCS	<i>IEEE Trans. Multi-Scale Comput. Syst.</i>
IEEE JOURNAL ON MULTISCALE AND MULTIPHYSICS COMPUTATIONAL TECHNIQUES	MMCT	<i>IEEE J. Multiscale Multiphys. Comput. Techn.</i>
IEEE TRANSACTIONS ON NANOBIOSCIENCE	NB	<i>IEEE Trans. Nanobiosci.</i>
IEEE TRANSACTIONS ON NANOTECHNOLOGY	NANO	<i>IEEE Trans. Nanotechnol.</i>
IEEE NANOTECHNOLOGY EXPRESS	XNANO	<i>IEEE Nanotechnol. Express</i>
IEEE TRANSACTIONS ON NETWORK SCIENCE AND ENGINEERING	NSE	<i>IEEE Trans. Netw. Sci. Eng.</i>
IEEE/ACM TRANSACTIONS ON NETWORKING	NET	<i>IEEE/ACM Trans. Netw.</i>
IEEE TRANSACTIONS ON NEURAL NETWORKS AND LEARNING SYSTEMS	NNLS	<i>IEEE Trans. Neural Netw. Learn. Syst.</i>
	NN	<i>IEEE Trans. Neural Netw. (1990-2011)</i>
IEEE TRANSACTIONS ON NEURAL SYSTEMS AND REHABILITATION ENGINEERING	NSRE	<i>IEEE Trans. Neural Syst. Rehabil. Eng.</i>
	RE*	<i>IEEE Trans. Rehabil. Eng.* (1993-2000)</i>

Publication	Acronym	Reference Abbreviation
IEEE TRANSACTIONS ON NUCLEAR SCIENCE	NS	<i>IEEE Trans. Nucl. Sci.</i>
IEEE JOURNAL OF OCEANIC ENGINEERING	OE	<i>IEEE J. Ocean. Eng.</i>
IEEE/OSA JOURNAL OF OPTICAL COMMUNICATIONS AND NETWORKING	OCN	<i>J. Opt. Commun. Netw.</i>
IEEE TRANSACTIONS ON PARALLEL AND DISTRIBUTED SYSTEMS	PDS	<i>IEEE Trans. Parallel Distrib. Syst.</i>
IEEE TRANSACTIONS ON PATTERN ANALYSIS AND MACHINE INTELLIGENCE	PAMI	<i>IEEE Trans. Pattern Anal. Mach. Intell.</i>
IEEE PHOTONICS TECHNOLOGY LETTERS	PTL	<i>IEEE Photon. Technol. Lett.</i>
IEEE PHOTONICS JOURNAL	PJ	<i>IEEE Photon. J.</i>
IEEE JOURNAL OF PHOTOVOLTAICS	PHOT	<i>IEEE J. Photovolt.</i>
IEEE TRANSACTIONS ON PLASMA SCIENCE	PS	<i>IEEE Trans. Plasma Sci.</i>
IEEE TRANSACTIONS ON POWER APPARATUS AND SYSTEMS	PAS*	<i>IEEE Trans. Power App. Syst.</i> * (through 1985)
IEEE TRANSACTIONS ON POWER DELIVERY	PWRD	<i>IEEE Trans. Power Del.</i>
IEEE TRANSACTIONS ON POWER ELECTRONICS	PEL	<i>IEEE Trans. Power Electron.</i>
	LPEL	<i>IEEE Power Electron Lett. (2003-2005; abolished)</i>
IEEE TRANSACTIONS ON POWER SYSTEMS	PWRS	<i>IEEE Trans. Power Syst.</i>
PROCEEDINGS OF THE IEEE		<i>Proc. IEEE</i> <i>Proc. IRE*</i> (through 1962)
IEEE POWER AND ENERGY TECHNOLOGY SYSTEMS JOURNAL	PETS	<i>IEEE Power Energy Technol. Syst. J.</i>
IEEE TRANSACTIONS ON PROFESSIONAL COMMUNICATION	PC	<i>IEEE Trans. Prof. Commun.</i>
IEEE JOURNAL OF QUANTUM ELECTRONICS	QE	<i>IEEE J. Quantum Electron.</i>
IEEE RFIC JOURNAL	RFIC	<i>IEEE RFIC J.</i>
IEEE RFID JOURNAL	RFID	<i>IEEE RFID J.</i>
IEEE TRANSACTIONS ON RELIABILITY	R	<i>IEEE Trans. Rel.</i>
IEEE REVISTA IBEROAMERICANA DE TECNOLOGÍAS DEL APRENDIZAJE	RITA	
IEEE TRANSACTIONS ON ROBOTICS	RO	<i>IEEE Trans. Robot.</i>
IEEE TRANSACTIONS ON ROBOTICS AND AUTOMATION	RA*	<i>IEEE Trans. Robot. Autom. (1989–June 2004)</i>
	RA*	<i>IEEE J. Robot. Autom. *</i> (1985–1988)
IEEE ROBOTICS AND AUTOMATION LETTERS	RAL	<i>IEEE Robot. Autom. Lett.</i>
IEEE JOURNAL OF SELECTED TOPICS IN APPLIED EARTH OBSERVATIONS IN REMOTE SENSING	STARS	<i>IEEE J. Sel. Topics Appl. Earth Observ. in Remote Ses.</i>
IEEE JOURNAL ON SELECTED AREAS IN COMMUNICATIONS	SAC	<i>IEEE J. Sel. Areas Commun.</i>
IEEE JOURNAL OF SELECTED TOPICS IN QUANTUM ELECTRONICS	STQE	<i>IEEE J. Sel. Topics Quantum Electron.</i>
IEEE JOURNAL OF SELECTED TOPICS IN SIGNAL PROCESSING	STSP	<i>IEEE J. Sel. Topics Signal Process.</i>
IEEE TRANSACTIONS ON SEMICONDUCTOR MANUFACTURING	SM	<i>IEEE Trans. Semicond. Manuf.</i>
IEEE SENSORS JOURNAL	SEN	<i>IEEE Sensors J.</i>
IEEE TRANSACTIONS ON SIGNAL AND INFORMATION PROCESSING OVER NETWORKS	SIPN	<i>IEEE Trans. Signal Inf. Process. Netw.</i>
IEEE TRANSACTIONS ON SIGNAL PROCESSING	SP	<i>IEEE Trans. Signal Process.</i>
	ASSP*	<i>IEEE Trans. Acoust., Speech, Signal Process. *</i> (1975–1990)
	AU*	<i>IEEE Trans. Audio Electroacoust.</i> (until 1974)
IEEE SIGNAL PROCESSING LETTERS	SPL	<i>IEEE Signal Process. Lett.</i>
IEEE TRANSACTIONS ON SERVICES COMPUTING	SC	<i>IEEE Trans. Serv. Comput.</i>
IEEE TRANSACTIONS ON SMART GRID	SG	<i>IEEE Trans. Smart Grid</i>
IEEE TRANSACTIONS ON SOFTWARE ENGINEERING	SE	<i>IEEE Trans. Softw. Eng.</i>
IEEE JOURNAL OF SOLID-STATE CIRCUITS	SSC	<i>IEEE J. Solid-State Circuits</i>
IEEE SUSTAINABLE COMPUTING	SUSC	<i>IEEE Sustain. Comput.</i>
IEEE TRANSACTIONS ON SUSTAINABLE ENERGY	STE	<i>IEEE Trans. Sustain. Energy</i>
IEEE SYSTEMS JOURNAL	SJ	<i>IEEE Syst. J.</i>

Publication	Acronym	Reference Abbreviation
IEEE TRANSACTIONS ON SYSTEMS, MAN, AND CYBERNETICS: SYSTEMS	SMC	<i>IEEE Trans. Syst., Man, Cybern., Syst.</i>
	SMCA*	<i>IEEE Trans. Syst., Man, Cybern. A, Syst., Humans (1995-2012)</i>
	MMS*	<i>IEEE Trans. Man-Mach. Syst.* (through 1970)</i>
	HFE*	<i>Hum. Factors Electron.* (through 1968)</i>
IEEE JOURNAL OF TRANSLATIONAL ENGINEERING IN HEALTH AND MEDICINE	TEHM	<i>IEEE J. Transl. Eng. Health Med.</i>
IEEE TRANSLATION JOURNAL ON MAGNETICS IN JAPAN	TJMJ	<i>IEEE Transl. J. Magn. Jpn. (through 2010)</i>
IEEE JOURNAL ON TECHNOLOGY IN COMPUTER AIDED DESIGN	TCAD	<i>IEEE J. Technol. Computer Aided Des.</i>
IEEE TRANSACTIONS ON TERAHERTZ SCIENCE AND TECHNOLOGY	THZ	<i>IEEE Trans. THz Sci. Technol.</i>
IEEE TRANSACTIONS ON TRANSPORTATION ELECTRIFICATION	TTE	<i>IEEE Trans. Transport. Electrific.</i>
IEEE TRANSACTIONS ON ULTRASONICS, FERROELECTRICS, AND FREQUENCY CONTROL	UFFC	<i>IEEE Trans. Ultrason., Ferroelect., Freq. Control</i>
	SU*	<i>IEEE Trans. Sonics Ultrason.* (through 1985)</i>
	UE*	<i>IEEE Trans. Ultrason. Eng.*</i>
	PGUE*	<i>IEEE Trans. Ultrason. Eng.*</i>
IEEE TRANSACTIONS ON VEHICULAR TECHNOLOGY	VT	<i>IEEE Trans. Veh. Technol.</i>
	VC*	<i>IEEE Trans. Veh. Commun.*</i>
IEEE TRANSACTIONS ON VERY LARGE SCALE INTEGRATION (VLSI) SYSTEMS	VLSI	<i>IEEE Trans. Very Large Scale Integr. (VLSI) Syst.</i>
IEEE TRANSACTIONS ON VISUALIZATION AND COMPUTER GRAPHICS	VCG	<i>IEEE Trans. Vis. Comput. Graphics</i>
IEEE TRANSACTIONS ON WIRELESS COMMUNICATIONS	WC	<i>IEEE Trans. Wireless Commun.</i>
IEEE WIRELESS COMMUNICATIONS LETTERS	WCL	<i>IEEE Wireless Commun. Lett.</i>

List of IEEE Magazines

Magazines

IEEE Aerospace and Electronics Systems Magazine
 IEEE Annals of the History of Computing
 IEEE Antennas and Propagation Magazine
 IEEE ASSP Magazine (1984–1990)
 IEEE Circuits and Systems Magazine
 IEEE Circuits and Devices Magazine (1988–2006)
 IEEE Communications Society Magazine (through 1978)
 IEEE Communications Magazine (1979–present)
 IEEE Computational Intelligence Magazine
 IEEE Computing in Science and Engineering Magazine
 IEEE Computer Magazine
 IEEE Computer Applications in Power
 IEEE Computer Graphics and Applications Magazine
 IEEE Concurrency
 IEEE Consumer Electronics Magazine
 IEEE Control Systems Magazine
 IEEE Design & Test

 IEEE Electrical Insulation Magazine
 IEEE Electromagnetic Compatibility Magazine
 IEEE Electrification Magazine
 IEEE ElectroTechnology Review

 IEEE Engineering Management Review
 IEEE Expert (through 1997)
 IEEE Geoscience and Remote Sensing Magazine
 IEEE Industrial Electronics Magazine
 IEEE Industry Applications Magazine
 IEEE Instrumentation and Measurement Magazine
 IEEE Intelligent Systems (formerly IEEE Expert)
 IEEE Intelligent Transportation Systems Magazine
 IEEE Internet Computing Magazine
 IEEE IT Professional
 IEEE Micro Magazine
 IEEE Microwave Magazine
 IEEE MultiMedia Magazine
 IEEE Nanotechnology Magazine
 IEEE Network
 IEEE Personal Communications
 IEEE Potentials
 IEEE Power Electronics Magazine
 IEEE Power and Energy Magazine
 IEEE Power Engineering Review
 IEEE Pulse
 IEEE Robotics and Automation Magazine
 IEEE Signal Processing Magazine (1991–present)
 IEEE Solid-State Circuits Magazine
 IEEE Security and Privacy
 IEEE Software
 IEEE Spectrum
 IEEE Systems, Man, and Cybernetics Magazine
 IEEE Technology and Society Magazine
 IEEE Vehicular Technology Magazine
 China Communications Magazine
 Internet Computing

Reference Abbreviation

IEEE Aerosp. Electron. Syst. Mag.
IEEE Ann. Hist. Comput.
IEEE Antennas Propag. Mag.
IEEE ASSP Mag.
IEEE Circuits Syst. Mag.
IEEE Circuits Devices Mag.
IEEE Commun. Soc. Mag.
IEEE Commun. Mag.
IEEE Comput. Intell. Mag.
IEEE Comput. Sci. Eng.
IEEE Computer
IEEE Comput. Appl. Power
IEEE Comput. Graph. Appl. Mag.
IEEE Concurrency
IEEE Consum. Electron. Mag.
IEEE Control Syst. Mag.
IEEE Des. Test.
IEEE Des. Test. Comput. (through 2012)*
IEEE Elect. Insul. Mag.
IEEE Electrmagn. Compat.
IEEE Electrific. Mag.
IEEE ElectroTechnol. Rev.
IEEE Eng. Med. Biol. Mag. (1982–2009)
IEEE Eng. Manag. Rev.
IEEE Expert
IEEE Geosci. Remote Sens. Mag. (replaces Newsletter)
IEEE Ind. Electron. Mag.
IEEE Ind. Appl. Mag.
IEEE Instrum. Meas. Mag.
IEEE Intell. Syst.
IEEE Intell. Transp. Syst. Mag.
IEEE Internet Comput.
IEEE IT Prof.
IEEE Micro
IEEE Microw. Mag.
IEEE Multimedia Mag.
IEEE Nanotechnol. Mag.
IEEE Netw.
IEEE Pers. Commun.
IEEE Potentials
IEEE Power Electron. Mag.
IEEE Power Energy Mag.
IEEE Power Eng. Rev.
IEEE Pulse
IEEE Robot. Autom. Mag.
IEEE Signal Process. Mag.
IEEE Solid State Circuits Mag.
IEEE Security Privacy
IEEE Softw.
IEEE Spectr.
IEEE Syst., Man, Cybern. Mag.
IEEE Technol. Soc. Mag.
IEEE Veh. Technol. Mag.
China Commun.
Internet Comput.

VI. APPENDIX

G. Some Common Acronyms and Abbreviations

NOTE: Asterisks (*) indicate terms which must be defined the first time they are used in text. Other terms listed here may be used without definition.

ac	alternating current
A–D, A/D	analog-to-digital
AF	audio frequency*
AFC	automatic frequency control*
AGC	automatic gain control*
AM	amplitude modulation
APD	avalanche photodiode
AR	antireflection*
ARMA	autoregressive moving average*
ASIC	application-specified integrated circuit*
ASK	amplitude shift keying
ATM	asynchronous transfer mode
av	average (subscript)*
avg	average (function)
AWGN	additive white Gaussian noise*
B–E	base–emitter source
BER	bit error rate*
BPSK	binary phase-shift keying
BWO	backward-wave oscillator*
c.c.	complex conjugate (in equations)
CCD	charge-coupled device*
CDMA	code division multiple access*
CD-ROM	compact disk read-only memory
CIM	computer integrated manufacturing*
CIR	carrier-to-interference ratio*
CMOS	complimentary metal–oxide–semiconductor
CPFSK	continuous phase frequency-shift keying*
CPM	continuous phase modulation*
CPSK	continuous phase-shift keying*
CPU	central processing unit
CRT	cathode-ray tube
CT	current transformer*
CV	capacitance–voltage
CW	continuous wave*
dc	direct current
DC	directional coupler
DF	direction finder*; deuterium fluoride; degree of freedom*
DFT	discrete Fourier transform*
DMA	direct memory access*
DPCM	differential pulse code modulation*
DPSK	differential phase-shift keying*
EDP	electronic data processing
EHF	extremely high frequency*
ELF	extremely low frequency*
EMC	electromagnetic compatibility*
EMF	electromotive force*

EMI	electromagnetic interference*
ems	expected value of mean square*
FDM	frequency division multiplexing*
FDMA	frequency division multiple access*
FET	field-effect transistor
FFT	fast Fourier transform*
FIR	finite-impulse response*
FM	frequency modulation
FSK	frequency-shift keying*
FTP	file transfer protocol
FWHM	full-width at half-maximum*
GUI	graphical user interface
HBT	heterojunction bipolar transistor
HEMT	high-electron mobility transistor
HF	high frequency
HTML	hypertext markup language
HV	high voltage
HVdc	high voltage direct current
HEVC	high efficiency video coding
IC	impedance compensation*; integrated circuit
ID	inside diameter; induced draft*; interdigital*
IDP	integrated data processing*
IF	intermediate frequency
IGFET	insulated-gate field-effect transistor
i.i.d.	independent identically distributed*
IM	intermediate modulation
IMPATT	impact ionization avalanche transit time (diode)
I/O, I–O	input–output
<i>IR</i>	infrared
IR	current-resistance
ISI	intersymbol interference
<i>I–V</i>	current–voltage
JFET	junction field-effect transistor
JPEG	Joint Photographers Expert Group
LAN	local area network
<i>LC</i>	inductance–capacitance
LED	light-emitting diode
LHS	left-hand side*
<i>L–I</i>	light output–current
LMS	least mean square
LO	local oscillator*
LP	linear programming*
LPE	liquid phase epitaxy*
<i>LR</i>	inductance–resistance
MESFET	metal–semiconductor field-effect transistor
MF	medium frequency*
MFSK	minimum frequency-shift keying
MHD	magnetohydrodynamics
MIS	metal–insulator–semiconductor
MLE	maximum-likelihood estimator*
MLSE	maximum-likelihood sequence estimator*
MMF	magnetomotive force
MMIC	monolithic microwave integrated circuit*

MoM	method of moments*
MOS	metal–oxide–semiconductor
MOSFET	metal–oxide–semiconductor field-effect transistor
MOST	metal–oxide–semiconductor transistor
MPEG	Motion Pictures Expert Group
NA	numerical aperture*
NIR	near infrared response*
NMR	nuclear magnetic resonance*
n-p-n	(diode)
NRZ	nonreturn to zero*
OD	outside diameter
OEIC	optoelectronic integrated circuit*
OOP	object-oriented programming
PAM	pulse-amplitude modulation*
PC	personal computer
PCM	pulse-code modulation*
pdf	probability density function*
PDM	pulse-duration modulation*
PF	power factor*
PID	Proportional-integral differential
p-i-n, p-n-p	(diode)
PLL	phase-locked loop*
PM	phase modulation*
PML	perfectly matched layer
pp, p-p	peak-to-peak*
PPM	pulse-position modulation*
PRF	pulse-repetition frequency*
PRR	pulse-repetition rate*
PSK	phase-shift keying*
PTM	pulse–time modulation
p.u.	per unit*
PWM	pulse width modulation*
Q	quality factor; figure of merit
QoS	quality of service
QPSK	quaternary phase-shift keying
RAM	random access memory
RC	resistance–capacitance
R&D	research and development
RF	radio frequency
RFI	radio frequency interference*
RHS	right-hand side*
RIN	relative intensity noise*
RL	resistance–inductance
rms	root mean square
ROM	read-only memory
RV	random variable
SAW	surface acoustic wave*
SGML	standard generalized markup language
SHF	super high frequency*
SI	International System of Units; severity index*
SIR	signal-to-interference ratio
S/N , SNR	signal-to-noise ratio
SOC	system-on-a-chip*

SSB	single sideband*
SW	short wave*
SWR	standing-wave ratio*
TDM	time-division modulation*; time-division multiplexing*
TDMA	time-division multiple access*
TE	transverse electric
TEM	transverse electromagnetic
TFT	thin-film transistor*
TM	transverse magnetic
TVI	television interference*
TWA	traveling-wave amplifier*
UHF	ultrahigh frequency
UV	Ultraviolet
VCO	voltage-controlled oscillator*
VHF	very high frequency*
$V-I$	voltage-current
VLF	very low frequency*
VLSI	very large scale integration*
WAN	wide area network
WDM	wavelength division multiplexing*

F. Graphical Abstracts

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